

# NKETOANA LOCAL MUNICIPALITY (REGISTRATION NUMBER :DEMARCATION NUMBER:FS 193) ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2012

# **General Information**

| Legal form of entity                        | Local municipality   |
|---|--|
| Nature of business and principal activities | Providing municipal service and maintain the best interests of the local community mainly in the Reitz area. |
| Council                                     |  |
|   | M. Molapisi ( Mayor )  |
|   | P. Nkomo (Speaker)   |
| Executive committee                         | M. Malindi (Executive Member)  |
|   | M. Mphaka (Executive Member)   |
|   | M. Blignaut (Executive Member)   |
|   | M. Moloedi (Executive Member)  |
|   | Councillors  |
|   | G. Nhlapo  |
|   | P. Mofokeng  |
|   | T. Radebe  |
|   | M. Nakedi  |
|   | M. Mosia   |
|   | M. Semela  |
|   | K. Mokoena   |
|   | N. Shabalala   |
|   | P. Sibeko  |
|   | P. Moshoadiba  |
|   | S. Du Preez  |
|   | S. Henning   |
| Grading of local authority                  | Medium Capacity  |
|   | Grade 3 in terms of the Remuneration of Public Office Bearers Act.   |
| Accounting Officer                          | SM Nhlapo( Acting Municipal Manager)   |
| Chief Finance Officer (CFO)                 | VB Mkhefa  |
| Registered office                           | Corner Church and Voortrekker  |
|   | Reitz  |
|   | 9810   |
| Business address                            | Corner Church and Voortrekker  |
|   | Reitz  |
|   | 9810   |
| Postal address                              | P.O. Box 26  |
|   | Reitz  |
|   | 9810   |
|   |  |
| Bankers                                     | ABSA (Primary bank)  |
| Auditors                                    | Office of the Auditor-General South Africa   |

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The reports and statements set out below comprise the annual financial statements presented to the provincial legislature:

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#### Abbreviations

| COID    | Compensation for Occupational Injuries and Diseases                |
|---------|--|
| CRR     | Capital Replacement Reserve  |
| DBSA    | Development Bank of South Africa                                   |
| SA GAAP | South African Statements of Generally Accepted Accounting Practice |
| GRAP    | Generally Recognised Accounting Practice                           |
| GAMAP   | Generally Accepted Municipal Accounting Practice                   |
| VAT     | Value Added Tax  |
| IAS     | International Accounting Standards                                 |
| IMFO    | Institute of Municipal Finance Officers                            |
| IPSAS   | International Public Sector Accounting Standards                   |
| MFMG    | Municipal Finance Management Grant                                 |
| LG SETA | Local Government Sector Education and Training Authority           |
| MFMA    | Municipal Finance Management Act                                   |
| MIG     | Municipal Infrastructure Grant (Previously CMIP)                   |
| ABSA    | Amalgamated Bank of South Africa                                   |
| MSIG    | Municipal System Improvement Grant                                 |
| SARS    | South African Revenue Service                                      |

A report of the accounting officer has not been prepared as the municipality is a wholly owned controlled entity of Nketoana Municipality which is incorporated in South Africa.

Annual Financial Statements for the year ended 30 June 2012

# Accounting Officer's Responsibilities and Approval

The accounting officer is required by the Municipal Finance Management Act (Act 56 of 2003), to maintain adequate accounting records and is responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is the responsibility of the accounting officer to ensure that the annual financial statements fairly present the state of affairs of the municipality as at the end of the financial year and the results of its operations and cash flows for the period then ended. The external auditors are engaged to express an independent opinion on the annual financial statements and was given unrestricted access to all financial records and related data.

The annual financial statements have been prepared in accordance with Standards of Generally Recognised Accounting Practice (GRAP) including any interpretations, guidelines and directives issued by the Accounting Standards Board.

The annual financial statements are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.

The accounting officer acknowledges that he is ultimately responsible for the system of internal financial control established by the municipality and place considerable importance on maintaining a strong control environment. To enable the accounting officer to meet these responsibilities, the accounting officer sets standards for internal control aimed at reducing the risk of error or deficit in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the municipality and all employees are required to maintain the highest ethical standards in ensuring the municipality's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the municipality is on identifying, assessing, managing and monitoring all known forms of risk across the municipality. While operating risk cannot be fully eliminated, the municipality endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The accounting officer is of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or deficit.

The accounting officer has reviewed the municipality's cash flow forecast for the year to 30 June 2013 and, in the light of this review and the current financial position, he is satisfied that the municipality has or has access to adequate resources to continue in operational existence for the foreseeable future.

The external auditors are responsible for independently reviewing and reporting on the municipality's annual financial statements. The annual financial statements have been examined by the municipality's external auditors and their report is presented on page 6.

The annual financial statements set out on pages 6 to 63, which have been prepared on the going concern basis, were approved by the accounting officer on 31 August 2012 and were signed on its behalf by:

Accounting Officer SM Nhlapo (Acting Municipal Manager)

# **Statement of Financial Position**

| Figures in Rand  | Note(s) | 2012        | 2011        |
|--|---------|-------------|-------------|
| Assets   |         |             |             |
| Current Assets   |         |             |             |
| Inventories  | 8       | 80,691      | 164,144     |
| Receivables from non-exchange transactions                   | 9       | 3,503,583   | 4,399,004   |
| VAT receivable   |         | 3,502,201   | -           |
| Consumer debtors   | 10      | 60,045,584  | 41,863,246  |
| Cash and cash equivalents                                    | 11      | 15,982,502  | 10,157,600  |
|  |         | 83,114,561  | 56,583,994  |
| Non-Current Assets   |         |             |             |
| Biological assets that form part of an agricultural activity | 2       | 11,200      | 67,544      |
| Investment property  | 3       | 3,076,742   | 3,195,000   |
| Property, plant and equipment                                | 4       | 663,888,521 | 692,879,798 |
| Intangible assets  | 5       | 717,924     | 119,162     |
| Investments  | 6       | 3,500,199   | 3,651,295   |
|  |         | 671,194,586 | 699,912,799 |
| Total Assets   |         | 754,309,147 | 756,496,793 |
| Liabilities  |         |             |             |
| Current Liabilities  |         |             |             |
| Payables from exchange transactions                          | 15      | 16,243,149  | 15,399,065  |
| VAT payable  | 16      | 11,715,112  | 13,200,273  |
| Consumer deposits  | 17      | 1,191,285   | 1,172,068   |
| Unspent conditional grants and receipts                      | 13      | 5,657,957   | 944,802     |
| Other financial liabilities                                  |         | 1,761,213   | 1,225,409   |
| current portion of Non-Current borrowings                    |         | 306,444     | 356,332     |
|  |         | 36,875,160  | 32,297,949  |
| Non-Current Liabilities                                      |         |             |             |
| Other financial liabilities                                  | 12      | 9,278,322   | 9,472,849   |
| Provisions   | 14      | 10,329,757  | 10,033,327  |
|  |         | 19,608,079  | 19,506,176  |
| Total Liabilities  |         | 56,483,239  | 51,804,125  |
| Net Assets   | _       | 697,825,908 | 704,692,668 |
| Net Assets   |         |             |             |
| Reserves   |         |             |             |
| Capital replacement reserve                                  |         | 13,823,386  | 13,823,387  |
| Government grant reserve                                     |         | 73,764,706  | 49,421,483  |
|  |         |             |             |
| Accumulated surplus  |         | 610,237,816 | 641,447,798 |

# **Statement of Financial Performance**

| Figures in Rand                    | Note(s) | 2012          | 2011          |
|------------------------------------|---------|---------------|---------------|
| Revenue                            |         |               |               |
| Property rates                     | 18      | 11,008,056    | 10,681,610    |
| Service charges                    | 19      | 74,593,511    | 55,896,336    |
| Rental of facilities and equipment |         | 323,968       | 237,667       |
| Interest received (trading)        |         | 15,529,229    | 8,262,230     |
| Public contributions and donations |         | 10,441,162    | -             |
| Fines                              |         | 195,850       | 201,569       |
| Government grants & subsidies      | 20      | 90,909,210    | 85,041,490    |
| Discount received                  |         | 7,654         | -             |
| Recoveries bad debts provision     |         | 8,353,558     | -             |
| Other income                       | 22      | 4,681,229     | 4,283,483     |
| Interest received - investment     | 28      | 962,951       | 1,272,530     |
| Interest received - other          | 28      | -             | 42,476        |
| Total Revenue                      | _       | 217,006,378   | 165,919,391   |
| Expenditure                        |         |               |               |
| Personnel                          | 25      | (45,872,856)  | (38,540,277)  |
| Remuneration of councillors        | 26      | (4,840,012)   | (4,680,649)   |
| Depreciation and amortisation      | 29      | (62,417,655)  | (61,168,158)  |
| Finance costs                      | 30      | (1,292,917)   | (1,018,119)   |
| Debt impairment                    | 27      | (43,155,573)  | (50,593,628)  |
| Repairs and maintenance            |         | (11,145,238)  | (11,330,332)  |
| Bulk purchases                     | 32      | (17,392,341)  | (19,531,506)  |
| Loss on disposal of assets         |         | (28,844)      | (198,500)     |
| General Expenses                   | 23      | (34,870,269)  | (32,625,593)  |
| Total Expenditure                  | _       | (221,015,705) | (219,686,762) |
| Fair value adjustments             |         | 148,503       | 31,315        |
| Deficit for the year               | _       | (3,860,824)   | (53,736,056)  |

Statement of Changes in Net Assets

| Figures in Rand  | Capital<br>replacement<br>reserve | Government<br>grant reserve | Total reserves  | Accumulated<br>surplus       | Total net<br>assets    |
|--|-----------------------------------|-----------------------------|-----------------|------------------------------|------------------------|
| Opening balance as previously<br>reported<br>Adjustments                   | 13,823,387                        | 29,855,753                  | 43,679,140      | 721,036,163                  | 764,715,303            |
| Correction of errors<br>Prior year adjustments                             | -                                 | -                           | -               | (6,491,000)<br>204,421       | (6,491,000)<br>204,421 |
| Balance at 01 July 2010 as<br>restated<br>Changes in net assets            | 13,823,387                        | 29,855,753                  | 43,679,140      | 714,749,584                  | 758,428,724            |
| Surplus for the year<br>Transfer of income surplus to<br>trust capital     | -                                 | ۔<br>20,059,465             | ۔<br>20,059,465 | (53,736,056)<br>(20,059,465) | (53,736,056)<br>-      |
| Transfer of capital surplus to trust capital                               | -                                 | (493,735)                   | (493,735)       | 493,735                      | -                      |
| Total changes  | -                                 | 19,565,730                  | 19,565,730      | (73,301,786)                 | (53,736,056)           |
| Opening balance as previously<br>reported<br>Adjustments                   | 13,823,386                        | 49,421,484                  | 63,244,870      | 641,477,788                  | 704,722,658            |
| Prior year adjustments   | -                                 | -                           | -               | (3,035,926)                  | (3,035,926)            |
| Balance at 01 July 2011 as<br>restated<br>Changes in net assets            | 13,823,386                        | 49,421,484                  | 63,244,870      | 638,441,862                  | 701,686,732            |
| Surplus for the year<br>Transfer of income surplus to<br>trust capital     | -                                 | -<br>28,044,000             | -<br>28,044,000 | (3,860,824)<br>(28,044,000)  | (3,860,824)<br>-       |
| Depreciation recycle from<br>government reserve to<br>accumulating surplus | -                                 | (3,700,778)                 | (3,700,778)     | 3,700,778                    | -                      |
| -<br>Total changes   | -                                 | 24,343,222                  | 24,343,222      | (28,204,046)                 | (3,860,824)            |
| -<br>Balance at 30 June 2012   | 13,823,386                        | 73,764,706                  | 87,588,092      | 610,237,816                  | 697,825,908            |
| -  |                                   |                             |                 |                              |                        |

Note(s)

# **Cash Flow Statement**

| Figures in Rand   | Note(s) | 2012          | 2011          |
|---|---------|---------------|---------------|
| Cash flows from operating activities  |         |               |               |
| cash hows from operating activities   |         |               |               |
| Receipts  |         |               |               |
| Sale of goods and services  |         | 43,963,187    | 31,067,471    |
| Grants  |         | 90,909,210    | 85,041,490    |
| Interest income   |         | 962,951       | 1,315,006     |
| Other receipts  | _       | 5,744,505     | 4,044,574     |
|   | _       | 141,579,853   | 121,468,541   |
| Payments  |         |               |               |
| Employee costs  |         | (50,251,890)  | (43,220,925)  |
| Suppliers   |         | (62,563,763)  | (56,223,120)  |
| Finance costs   |         | (986,333)     | (1,018,119)   |
|   | _       | (113,801,986) | (100,462,164) |
| Net cash flows from operating activities  | 33      | 27,777,867    | 21,006,377    |
| Cash flows from investing activities  |         |               |               |
| Purchase of property, plant and equipment   | 4       | (22,709,961)  | (29,855,597)  |
| Proceeds from sale of property, plant and equipment                               | 4       | -             | (198,500)     |
| Purchase of other intangible assets   | 5       | (755,759)     | (143,520)     |
| Proceeds from sale of financial assets  |         | -             | (168,234)     |
| Proceeds from sale of biological assets that form part of an agricultural activit | y 2     | 27,500        | -             |
| Other cash item   |         | -             | 4,961,090     |
| Net cash flows from investing activities  | _       | (23,138,621)  | (25,404,761)  |
| Cash flows from financing activities  |         |               |               |
| Repayment of non-current borrowings   |         | (244,415)     | (324,546)     |
| Net cash flows from financing activities  | _       | (194,527)     | (324,546)     |
| Net increase/(decrease) in cash and cash equivalents                              |         | 5,824,902     | (4,722,930)   |
| Cash and cash equivalents at the beginning of the year                            |         | 10,157,600    | 14,880,530    |
| Cash and cash equivalents at the end of the year                                  | 11      | 15,982,502    | 10,157,600    |

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

#### 1. Presentation of Annual Financial Statements

The annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP) including any interpretations, guidelines and directives issued by the Accounting Standards Board.

These annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention unless specified otherwise. They are presented in South African Rand.

A summary of the significant accounting policies, which have been consistently applied, are disclosed below.

These accounting policies are consistent with the previous period.

# 1.1 Significant judgements and sources of estimation uncertainty

In preparing the annual financial statements, management is required to make estimates and assumptions that affect the amounts represented in the annual financial statements and related disclosures. Use of available information and the application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the annual financial statements. Significant judgements include:

# Impairment testing

The recoverable amounts of cash-generating units and individual assets have been determined based on the higher of value-in-use calculations and fair values less costs to sell. These calculations require the use of estimates and assumptions. It is reasonably possible that the assumption may change which may then impact our estimations and may then require a material adjustment to the carrying value assets.

The municipality reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. In addition, goodwill is tested on an annual basis for impairment. Assets are grouped at the lowest level for which identifiable cash flows are largely independent of cash flows of other assets and liabilities. If there are indications that impairment may have occurred, estimates are prepared of expected future cash flows for each group of assets.

# Allowance for doubtful debts

On debtors an impairment loss is recognised in surplus and deficit when there is objective evidence that it is impaired. The impairment is measured as the difference between the debtors carrying amount and the present value of estimated future cash flows discounted at the effective interest rate, computed at initial recognition.

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

### **1.2** Biological assets that form part of an agricultural activity

An entity shall recognise a biological assets that form part of an agricultural activity or agricultural produce when, and only when:

- the entity controls the asset as a result of past events;
- it is probable that future economic benefits or service potential associated with the asset will flow to the municipality; and
- the fair value or cost of the asset can be measured reliably.

Biological assets that form part of an agricultural activity are measured at their fair value less pointof-sale costs.

The fair value of livestock is determined based on market prices of livestock of similar age, breed, and genetic merit.

A gain or loss arising on initial recognition of biological assets that form part of an agricultural activity or agricultural produce at fair value less estimated point-of-sale costs and from a change in fair value less estimated point-of-sale costs of a biological assets that form part of an agricultural activity is included in surplus or deficit for the period in which it arises.

Where market determined prices or values are not available, the present value of the expected net cash inflows from the asset, discounted at a current market-determined pre-tax rate where applicable is used to determine fair value.

An unconditional government grant related to a biological assets that form part of an agricultural activity measured at its fair value less costs to sell is recognised as income when the government grant becomes receivable.

Where fair value cannot be measured reliably, biological assets are measured at cost less any accumulated depreciation and any accumulated impairment losses.

# 1.3 Investment property

# Intial Recognition

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services or for
- administrative purposes, or
- sale in the ordinary course of operations.

Owner-occupied property is property held for use in the production or supply of goods or services or for administrative purposes.

Investment property is recognised as an asset when, it is probable that the future economic benefits or service potential that are associated with the investment property will flow to the municipality, and the cost or fair value of the investment property can be measured reliably.

Annual Financial Statements for the year ended 30 June 2012

## **Accounting Policies**

#### 1.3 Investment property (continued)

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Where investment property is acquired at no cost or for a nominal cost, its cost is its fair value as at the date of acquisition.

Costs include costs incurred initially and costs incurred subsequently to add to, or to replace a part of, or service a property. If a replacement part is recognised in the carrying amount of the investment property, the carrying amount of the replaced part is derecognised.

#### Cost model

Investment property is carried at cost less accumulated depreciation and any accumulated impairment losses.

Depreciation is provided to write down the cost, less estimated residual value over the useful life of the property, which is as follows:

| Item                 | Useful life |
|----------------------|-------------|
| Property - land      | indefinite  |
| Property - buildings | 30 years    |

Compensation from third parties for investment property that was impaired, lost or given up is recognised in surplus or deficit when the compensation becomes receivable.

Property interests held under operating leases are classified and accounted for as investment property in the following circumstances:

When classification is difficult, the criteria used to distinguish investment property from owneroccupied property and from property held for sale in the ordinary course of business, are as follows:

#### **1.4** Property, plant and equipment

Property, plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one period.

The cost of an item of property, plant and equipment is recognised as an asset when:

- it is probable that future economic benefits or service potential associated with the item will flow to the municipality; and
- the cost of the item can be measured reliably.

Property, plant and equipment is initially measured at cost.

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

### 1.4 Property, plant and equipment (continued)

The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Trade discounts and rebates are deducted in arriving at the cost.

Where an asset is acquired at no cost, or for a nominal cost, its cost is its fair value as at date of acquisition.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Costs include costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

The initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located is also included in the cost of property, plant and equipment, where the entity is obligated to incur such expenditure, and where the obligation arises as a result of acquiring the asset or using it for purposes other than the production of inventories.

Recognition of costs in the carrying amount of an item of property, plant and equipment ceases when the item is in the location and condition necessary for it to be capable of operating in the manner intended by management.

Major spare parts and stand by equipment which are expected to be used for more than one period are included in property, plant and equipment. In addition, spare parts and stand by equipment which can only be used in connection with an item of property, plant and equipment are accounted for as property, plant and equipment.

Major inspection costs which are a condition of continuing use of an item of property, plant and equipment and which meet the recognition criteria above are included as a replacement in the cost of the item of property, plant and equipment. Any remaining inspection costs from the previous inspection are derecognised.

Property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Annual Financial Statements for the year ended 30 June 2012

### **Accounting Policies**

#### 1.4 Property, plant and equipment (continued)

#### **Depreciation and Impairment**

Property, plant and equipment are depreciated on the straight line basis over their expected useful lives to their estimated residual value.

Property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Property, plant and equipment is carried at revalued amount, being the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. Revaluations are made with sufficient regularity such that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting period.

Any increase in an asset's carrying amount, as a result of a revaluation, is credited directly to a revaluation surplus. The increase is recognised in surplus or deficit to the extent that it reverses a revaluation decrease of the same asset previously recognised in surplus or deficit.

Any decrease in an asset's carrying amount, as a result of a revaluation, is recognised in surplus or deficit in the current period. The decrease is debited in revaluation surplus to the extent of any credit balance existing in the revaluation surplus in respect of that asset.

The useful lives of items of property, plant and equipment have been assessed as follows:

| Item                   | Average useful life |
|------------------------|---------------------|
| Land                   | Indefinite          |
| Buildings              | 30 years            |
| Furniture and fixtures | 7-10 years          |
| Motor vehicles         | 5-7 years           |
| Office equipment       | 3-5 years           |
| Computer equipment     | 5 years             |
| Computer software      | 5 years             |
| Infrastructure         |                     |
| Roads and Paving       | 20 years            |
| Pedestrian malls       | 20 years            |
| Electricity            | 20-30 years         |
| • Water                | 15-20 years         |
| Sewerage               | 15-20 years         |

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

| 1.4 Property, plant and equipment (continued) |             |
|---|-------------|
| Community                                     |             |
| Building                                      | 30 years    |
| Recreational facilities                       | 30 years    |
| Security                                      | 30 years    |
| • Halls                                       | 30 years    |
| Libraries                                     | 30 years    |
| Parks and gardens                             | 30 years    |
| Other assets                                  | 20-30 years |
| Specialised property, plant and equipment     | 5-15 years  |
| Other equipment                               |             |
| Landfill sites                                | 30 years    |
| Quarries                                      | 30 years    |
| Emergency                                     | 5-15 years  |
| Bins and containers                           | 5 years     |
| Specialised vehicles                          | 5-7 years   |
| Water network                                 |             |
| Watercraft                                    | 15 years    |
| Heritage                                      |             |
| Buildings                                     | nil         |
| Paintings and artifacts                       | nil         |
| Other property, plant and equipment           | 5-15 years  |

The residual value, and the useful life and depreciation method of each asset are reviewed at the end of each reporting date. If the expectations differ from previous estimates, the change is accounted for as a change in accounting estimate.

Reviewing the useful life of an asset on an annual basis does not require the entity to amend the previous estimate unless expectations differ from the previous estimate.

Each part of an item of property, plant and equipment with a cost that is significant in relation to the total cost of the item is depreciated separately.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.

# Derecognition

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

#### 1.4 Property, plant and equipment (continued)

Assets which the municipality holds for rentals to others and subsequently routinely sell as part of the ordinary course of activities, are transferred to inventories when the rentals end and the assets are available-for-sale. These assets are not accounted for as non-current assets held for sale. Proceeds from sales of these assets are recognised as revenue. All cash flows on these assets are included in cash flows from operating activities in the cash flow statement.

### Work in progress

Property, plant and equipment (fixed assets) shall be capitalised, that is, recorded in the fixed assets register, as soon as it is acquired. If the assets is constructed over a period of time, it shall be recorded as work in progress until it is available for use, where after it shall be appropriately capitalised as a fixed assets.

### 1.5 Intangible assets

An asset is identified as an intangible asset when it:

- is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, assets or liability; or
- arises from contractual rights or other legal rights, regardless whether those rights are transferable or separate from the municipality or from other rights and obligations.

An intangible asset is recognised when:

- it is probable that the expected future economic benefits or service potential that are attributable to the asset will flow to the municipality; and
- the cost or fair value of the asset can be measured reliably.

Intangible assets are initially recognised at cost.

An intangible asset acquired at no or nominal cost, the cost shall be its fair value as at the date of acquisition.

Expenditure on research (or on the research phase of an internal project) is recognised as an expense when it is incurred.

An intangible asset arising from development (or from the development phase of an internal project) is recognised when:

- it is technically feasible to complete the asset so that it will be available for use or sale.
- there is an intention to complete and use or sell it.
- there is an ability to use or sell it.
- it will generate probable future economic benefits or service potential.
- there are available technical, financial and other resources to complete the development and to use or sell the asset.
- the expenditure attributable to the asset during its development can be measured reliably.

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

### 1.5 Intangible assets (continued)

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Reassessing the useful life of an intangible asset with a finite useful life after it was classified as indefinite is an indicator that the asset may be impaired. As a result the asset is tested for impairment and the remaining carrying amount is amortised over its useful life.

Amortisation is provided to write down the intangible assets, on a straight line basis, to their residual values as follows:

Computer software, other

3 years

# Intangible assets are derecognised:

- on disposal; or
- when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss is the difference between the net disposal proceeds, if any, and the carrying amount. It is recognised in surplus or deficit when the asset is derecognised.

#### **1.6 Financial instruments**

### Classification

The entity classifies financial assets and financial liabilities into the following categories:

- Financial assets at fair value through surplus or deficit designated
- Held-to-maturity investment
- Loans and receivables
- Available-for-sale financial assets
- Financial liabilities measured at amortised cost

Classification depends on the purpose for which the financial instruments were obtained / incurred and takes place at initial recognition. Classification is re-assessed on an annual basis, except for derivatives and financial assets designated as at fair value through surplus or deficit, which shall not be classified out of the fair value through surplus or deficit category.

Financial assets classified as at fair value through surplus or deficit which are no longer held for the purposes of selling or repurchasing in the near term may be reclassified out of that category:

- in rare circumstances
- if the asset met the definition of loans and receivables and the entity has the intention and ability to hold the asset for the foreseeable future or until maturity.

No other reclassifications may be made into or out of the fair value through surplus or deficit category.

A financial asset classified as available-for-sale that would have met the definition of loans and receivables may be reclassified to loans and receivables if the entity has the intention and ability to hold the asset for the foreseeable future or until maturity.

Annual Financial Statements for the year ended 30 June 2012

## **Accounting Policies**

#### 1.6 Financial instruments (continued)

#### Initial recognition and measurement

Financial instruments are recognised initially when the municipality becomes a party to the contractual provisions of the instruments.

The municipality classifies financial instruments, or their component parts, on initial recognition as a financial asset, a financial liability or an equity instrument in accordance with the substance of the contractual arrangement.

Financial instruments are measured initially at fair value, except for equity investments for which a fair value is not determinable, which are measured at cost and are classified as available-for-sale financial assets.

For financial instruments which are not at fair value through surplus or deficit, transaction costs are included in the initial measurement of the instrument.

Transaction costs on financial instruments at fair value through surplus or deficit are recognised in surplus or deficit.

Regular way purchases of financial assets are accounted for at .

#### Subsequent measurement

Financial instruments at fair value through surplus or deficit are subsequently measured at fair value, with gains and losses arising from changes in fair value being included in surplus or deficit for the period.

Net gains or losses on the financial instruments at fair value through surplus or deficit dividends and interest.

Financial liabilities at amortised cost are subsequently measured at amortised cost, using the effective interest method.

Annual Financial Statements for the year ended 30 June 2012

## **Accounting Policies**

#### 1.6 Financial instruments (continued)

#### Impairment of financial assets

At each end of the reporting period the municipality assesses all financial assets, other than those at fair value through surplus or deficit, to determine whether there is objective evidence that a financial asset or group of financial assets has been impaired.

For amounts due to the municipality, significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy and default of payments are all considered indicators of impairment.

In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of the security below its cost is considered an indicator of impairment. If any such evidence exists for available-for-sale financial assets, the cumulative loss - measured as the difference between the acquisition cost and current fair value, less any impairment loss on that financial asset previously recognised in surplus or deficit - is removed from equity as a reclassification adjustment and recognised in surplus or deficit.

Impairment losses are recognised in surplus or deficit.

Impairment losses are reversed when an increase in the financial asset's recoverable amount can be related objectively to an event occurring after the impairment was recognised, subject to the restriction that the carrying amount of the financial asset at the date that the impairment is reversed shall not exceed what the carrying amount would have been had the impairment not been recognised.

Reversals of impairment losses are recognised in surplus or deficit except for equity investments classified as available-for-sale.

Impairment losses are also not subsequently reversed for available-for-sale equity investments which are held at cost because fair value was not determinable.

Where financial assets are impaired through use of an allowance account, the amount of the loss is recognised in surplus or deficit within operating expenses. When such assets are written off, the write off is made against the relevant allowance account. Subsequent recoveries of amounts previously written off are credited against operating expenses.

#### Loans to councillors managers and employees

These financial assets are classified as loans and receivables.

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

## 1.6 Financial instruments (continued)

#### **Receivables from exchange transactions**

Trade receivables are measured at initial recognition at fair value, and are subsequently measured at amortised cost using the effective interest rate method. Appropriate allowances for estimated irrecoverable amounts are recognised in surplus or deficit when there is objective evidence that the asset is impaired. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments (more than 30 days overdue) are considered indicators that the trade receivable is impaired. The allowance recognised is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows discounted at the effective interest rate computed at initial recognition.

The carrying amount of the asset is reduced through the use of an allowance account, and the amount of the deficit is recognised in surplus or deficit within operating expenses. When a trade receivable is uncollectible, it is written off against the allowance account for trade receivables. Subsequent recoveries of amounts previously written off are credited against operating expenses in surplus or deficit.

Trade and other receivables are classified as loans and receivables.

### Payables from exchange transactions

Trade payables are initially measured at fair value, and are subsequently measured at amortised cost, using the effective interest rate method.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and demand deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of changes in value. These are initially and subsequently recorded at fair value.

#### Bank overdraft and borrowings

Bank overdrafts and borrowings are initially measured at fair value, and are subsequently measured at amortised cost, using the effective interest rate method. Any difference between the proceeds (net of transaction costs) and the settlement or redemption of borrowings is recognised over the term of the borrowings in accordance with the municipality's accounting policy for borrowing costs.

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

# 1.6 Financial instruments (continued)

### Held to maturity

These financial assets are initially measured at fair value plus direct transaction costs.

At subsequent reporting dates these are measured at amortised cost using the effective interest rate method, less any impairment loss recognised to reflect irrecoverable amounts. An impairment loss is recognised in surplus or deficit when there is objective evidence that the asset is impaired, and is measured as the difference between the investment's carrying amount and the present value of estimated future cash flows discounted at the effective interest rate computed at initial recognition. Impairment losses are reversed in subsequent periods when an increase in the investment's recoverable amount can be related objectively to an event occurring after the impairment was recognised, subject to the restriction that the carrying amount of the investment at the date the impairment is reversed shall not exceed what the amortised cost would have been had the impairment not been recognised.

Financial assets that the municipality has the positive intention and ability to hold to maturity are classified as held to maturity.

# Financial liabilities and equity instruments

Financial liabilities are classified according to the substance of contractual agreements entered into. Trade and other payables are stated at their nominal value. Equity instruments are recorded at the amount received, net of direct issue costs.

# Gains and losses

A gain or loss arising from a change in a financial asset or financial liability is recognised as follows:

- A gain or loss on a financial asset or financial liability classified as at fair value through surplus or deficit is recognised in surplus or deficit;
- A gain or loss on an available-for-sale financial asset is recognised directly in net assets, through the statement of changes in net assets, until the financial asset is derecognised, at which time the cumulative gain or loss previously recognised in net assets is recognised in surplus or deficit; and
- For financial assets and financial liabilities carried at amortised cost, a gain or loss is recognised in surplus or deficit when the financial asset or financial liability is derecognised or impaired, and through the amortisation process.

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

# 1.6 Financial instruments (continued)

### Derecognition

## **Financial assets**

A financial asset (or, where applicable a part of a financial asset or part of a group of similar financial assets) is derecognised where:

- the rights to receive cash flows from the asset have expired;
- the municipality retains the right to receive cash flows from the asset, but has assumed an obligation to pay them in full without material delay to a third party under a 'pass-through' arrangement; or
- the municipality has transferred its rights to receive cash flows from the asset and either
  - has transferred substantially all the risks and rewards of the asset, or
  - has neither transferred nor retained substantially all the risks and rewards of the asset,

but has transferred control of the asset.

Where the municipality has transferred its rights to receive cash flows from an asset and has neither transferred nor retained substantially all the risks and rewards of the asset nor transferred control of the asset, the asset is recognised to the extent of the municipality's continuing involvement in the asset. Continuing involvement that takes the form of a guarantee over the transferred asset is measured at the lower of the original carrying amount of the asset and the maximum amount of consideration that the municipality could be required to repay. Where continuing involvement takes the form of a written and/or purchased option (including a cash-settled option or similar provision) on the transferred asset, the extent of the municipality's continuing involvement is the amount of the transferred asset that the municipality may repurchase, except that in the case of a written put option (including a cash-settled option or similar provision) on an asset measured at fair value, the extent of the municipality's continuing involvement is limited to the lower of the fair value of the transferred asset and the option exercise price.

# **Financial liabilities**

A financial liability is derecognised when the obligation under the liability is discharged, cancelled or expires. Where an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as a derecognition of the original liability and the recognition of a new liability, and the difference in the respective carrying amounts is recognised in surplus or deficit.

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

## 1.6 Financial instruments (continued)

### Impairment of financial assets

The municipality assesses at each statement of financial position date whether a financial asset or group of financial assets is impaired.

Assets are carried at amortised cost.

If there is objective evidence that an impairment loss on loans and receivables carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future credit losses that have not been incurred) discounted at the financial asset's original effective interest rate (i.e. the effective interest rate computed at initial recognition). The carrying amount of the asset shall be reduced either directly or through the use of an allowance account. The amount of the loss shall be recognised in surplus or deficit. The municipality first assesses whether objective evidence of impairment exists individually for financial assets that are individually significant, and individually or collectively for financial assets that are not individually assessed financial asset, whether significant or not, the asset is included in a group of financial assets with similar credit risk characteristics and that group of financial assets is collectively assessed for impairment. Assets that are individually assessed for impairment and for which an impairment loss is or continues to be recognised are not included in a collective assessment of impairment.

# 1.7 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

When a lease includes both land and buildings elements, the entity assesses the classification of each element separately.

# Finance leases - lessor

The municipality recognises finance lease receivables as assets on the statement of financial position. Such assets are presented as a receivable at an amount equal to the net investment in the lease.

Finance revenue is recognised based on a pattern reflecting a constant periodic rate of return on the municipality's net investment in the finance lease.

Annual Financial Statements for the year ended 30 June 2012

#### **Accounting Policies**

#### 1.7 Leases (continued)

#### Finance leases - lessee

Finance leases are recognised as assets and liabilities in the statement of financial position at amounts equal to the fair value of the leased property or, if lower, the present value of the minimum lease payments. The corresponding liability to the lessor is included in the statement of financial position as a finance lease obligation.

The discount rate used in calculating the present value of the minimum lease payments is the .

Minimum lease payments are apportioned between the finance charge and reduction of the outstanding liability. The finance charge is allocated to each period during the lease term so as to produce a constant periodic rate of on the remaining balance of the liability.

Any contingent rents are expensed in the period in which they are incurred.

#### **Operating leases - lessor**

Operating lease revenue is recognised as revenue on a straight-line basis over the lease term.

Initial direct costs incurred in negotiating and arranging operating leases are added to the carrying amount of the leased asset and recognised as an expense over the lease term on the same basis as the lease revenue.

The aggregate cost of incentives is recognised as a reduction of rental revenue over the lease term on a straight-line basis.

The aggregate benefit of incentives is recognised as a reduction of rental expense over the lease term on a straight-line basis.

Income for leases is disclosed under revenue in cash flow statement.

#### **Operating leases - lessee**

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. The difference between the amounts recognised as an expense and the contractual payments are recognised as an operating lease asset or liability.

#### 1.8 Inventories

Inventories are initially measured at cost except where inventories are acquired at no cost, or for nominal consideration, then their costs are their fair value as at the date of acquisition.

Subsequently inventories are measured at the lower of cost and net realisable value.

Inventories are measured at the lower of cost and current replacement cost where they are held for;

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods to be distributed at no charge or for a nominal charge.

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

# 1.8 Inventories (continued)

Net realisable value is the estimated selling price in the ordinary course of operations less the estimated costs of completion and the estimated costs necessary to make the sale, exchange or distribution.

Current replacement cost is the cost the municipality incurs to acquire the asset on the reporting date.

The cost of inventories comprises of all costs of purchase, costs of conversion and other costs incurred in bringing the inventories to their present location and condition.

The cost of inventories of items that are not ordinarily interchangeable and goods or services produced and segregated for specific projects is assigned using specific identification of the individual costs.

The cost of inventories is assigned using the first-in, first-out (FIFO) formula. The same cost formula is used for all inventories having a similar nature and use to the municipality.

When inventories are sold, the carrying amounts of those inventories are recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered. The amount of any write-down of inventories to net realisable value or current replacement cost and all losses of inventories are recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any write-down of inventories, arising from an increase in net realisable value or current replacement cost, are recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

# 1.9 Construction contracts and receivables

Where the outcome of a construction contract can be estimated reliably, contract revenue and costs are recognised by reference to the stage of completion of the contract activity at the reporting date, as measured by .

Variations in contract work, claims and incentive payments are included to the extent that they have been agreed with the customer.

When the outcome of a construction contract cannot be estimated reliably, contract revenue is recognised to the extent that contract costs incurred are recoverable. Contract costs are recognised as an expense in the period in which they are incurred.

When it is probable that total contract costs will exceed total contract revenue, the expected deficit is recognised as an expense immediately.

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

### 1.10 Employee benefits

### Short-term employee benefits

The cost of short-term employee benefits, (those payable within 12 months after the service is rendered, such as paid vacation leave and sick leave, bonuses, and non-monetary benefits such as medical care), are recognised in the period in which the service is rendered and are not discounted.

The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs.

The expected cost of surplus sharing and bonus payments is recognised as an expense when there is a legal or constructive obligation to make such payments as a result of past performance.

### Defined contribution plans

Payments to defined contribution retirement benefit plans are charged as an expense as they fall due.

Payments made to industry-managed (or state plans) retirement benefit schemes are dealt with as defined contribution plans where the entity's obligation under the schemes is equivalent to those arising in a defined contribution retirement benefit plan.

# Other post retirement obligations

The entity provides post-retirement health care benefits, housing subsidies and gratuities upon retirement to some retirees.

The entitlement to post-retirement health care benefits is based on the employee remaining in service up to retirement age and the completion of a minimum service period. The expected costs of these benefits are accrued over the period of employment. Independent qualified actuaries carry out valuations of these obligations. The entity also provides a gratuity and housing subsidy on retirement to certain employees. An annual charge to income is made to cover both these liabilities.

# 1.11 Provisions and contingencies

Provisions are recognised when:

- the municipality has a present obligation as a result of a past event;
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

The amount of a provision is the best estimate of the expenditure expected to be required to settle the present obligation at the reporting date.

Where the effect of time value of money is material, the amount of a provision is the present value of the expenditures expected to be required to settle the obligation.

Annual Financial Statements for the year ended 30 June 2012

### **Accounting Policies**

#### 1.11 Provisions and contingencies (continued)

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

Where some or all of the expenditure required to settle a provision is expected to be reimbursed by another party, the reimbursement is recognised when, and only when, it is virtually certain that reimbursement will be received if the municipality settles the obligation. The reimbursement is treated as a separate asset. The amount recognised for the reimbursement does not exceed the amount of the provision.

Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate. Provisions are reversed if it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required, to settle the obligation.

Where discounting is used, the carrying amount of a provision increases in each period to reflect the passage of time. This increase is recognised as an interest expense.

A provision is used only for expenditures for which the provision was originally recognised.

Provisions are not recognised for future operating deficits.

If an entity has a contract that is onerous, the present obligation (net of recoveries) under the contract is recognised and measured as a provision.

A constructive obligation to restructure arises only when an entity:

- has a detailed formal plan for the restructuring, identifying at least:
- the activity/operating unit or part of a activity/operating unit concerned;
- the principal locations affected;
- the location, function, and approximate number of employees who will be compensated for services being terminated;
- the expenditures that will be undertaken; and
- when the plan will be implemented; and
- has raised a valid expectation in those affected that it will carry out the restructuring by starting to implement that plan or announcing its main features to those affected by it.

A restructuring provision includes only the direct expenditures arising from the restructuring, which are those that are both:

- necessarily entailed by the restructuring; and
- not associated with the ongoing activities of the municipality

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

#### 1.11 Provisions and contingencies (continued)

No obligation arises as a consequence of the sale or transfer of an operation until the municipality is committed to the sale or transfer, that is, there is a binding arrangement.

After their initial recognition contingent liabilities recognised in entity combinations that are recognised separately are subsequently measured at the higher of:

- the amount that would be recognised as a provision; and
- the amount initially recognised less cumulative amortisation.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note 35.

Annual Financial Statements for the year ended 30 June 2012

## **Accounting Policies**

#### **1.12** Revenue from exchange transactions

Revenue from exchange transactions refers to revenue that accrued to the municipality directly in return for services rendered / goods sold, the value of which approximates the consideration received or receivable.

Service charges relating to electricity and water are based on consumption. Meters are read on a monthly basis and are recognised as revenue when invoiced. Provisional estimates of consumption are made monthly when meter readings have not been performed. The provisional estimates of consumption are recognised as revenue when invoiced. Adjustments to provisional estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period.

Revenue from the sale of electricity prepaid meter cards is recognised at the point of sale.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has improvements. Tariffs are determined per category of property usage, and are levied monthly based on the recorded number of refuse containers per property.

Service charges from sewerage and sanitation are based on the number of sewerage connections on each developed property using the tariffs approved from Council and are levied monthly. Interest revenue is recognised on a time proportion basis.

Revenue from the rental of facilities and equipment is recognised on a straight-line basis over the term of the lease agreement.

Dividends are recognised on the date that the Municipality becomes entitled to receive the dividend.

Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant gazetted tariff. This includes the issuing of licences and permits.

Revenue from the sale of goods is recognised when substantially all the risks and rewards in those goods is passed to the consumer.

Revenue arising out of situations where the municipality acts as an agent on behalf of another entity (the principal) is limited to the amount of any fee or commission payable to the municipality as compensation for executing the agreed services.

#### Measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

### 1.12 Revenue from exchange transactions (continued)

### Sale of goods

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- the municipality has transferred to the purchaser the significant risks and rewards of ownership of the goods;
- the municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

### Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality;
- the stage of completion of the transaction at the reporting date can be measured reliably; and
- the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

When services are performed by an indeterminate number of acts over a specified time frame, revenue is recognised on a straight line basis over the specified time frame unless there is evidence that some other method better represents the stage of completion. When a specific act is much more significant than any other acts, the recognition of revenue is postponed until the significant act is executed.

When the outcome of the transaction involving the rendering of services cannot be estimated reliably, revenue is recognised only to the extent of the expenses recognised that are recoverable.

Service revenue is recognised by reference to the stage of completion of the transaction at the reporting date. Stage of completion is determined by services performed to date as a percentage of total services to be performed.

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

#### 1.12 Revenue from exchange transactions (continued)

#### Interest, royalties and dividends

Revenue arising from the use by others of entity assets yielding interest, royalties and dividends is recognised when:

- It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality, and
- The amount of the revenue can be measured reliably.

Interest is recognised, in surplus or deficit, using the effective interest rate method.

Dividends, or their equivalents are recognised, in surplus or deficit, when the municipality's right to receive payment has been established.

Service fees included in the price of the product are recognised as revenue over the period during which the service is performed.

# Other Revenue sources:

Service charges relating to electricity and water are based on consumption. Meters are readings are on a quarterly basis and are recognised as revenue when invoice. Provisional estimates of consumption are made monthly when meter reading have not been performed. The provisional estimates of consumption are recognised as revenue when invoiced. Adjustments to provisional estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period.

Revenue from the sale of prepaid meter cards is recognised at the point of sale

# 1.13 Revenue from non-exchange transactions

Non-exchange transactions are defined as transactions where the entity receives value from another entity without directly giving approximately equal value in exchange.

Revenue from non-exchange transaction is generally recognised to the extent that the related receipt or receivable qualifies for recognition as an asset and there is no liability to repay the amount

# Revenue from property

Revenue from property rates is recognised when the legal entitlement to this revenue arises. Collection charges are recognised when such amounts are legally enforceable. Penality interest on unpaid rates is recognised on a time proportionate basis.

# Fines

Fines constitute both spot fines and summonses. Revenue from spot fines and summonses is recognised when payment is received, together with an estimate of spot fines and summonses that will be received based on the past experience of amounts collected.

Annual Financial Statements for the year ended 30 June 2012

## **Accounting Policies**

#### 1.13 Revenue from non-exchange transactions (continued)

#### Revenue from public contributions and donations

Revenue from public contributions and donations is recognised when all conditions associated with the contribution have been met or where the contribution is to finance property, plant and equipment, when such items of property, plant and equipment qualifies for recognition and first becomes avialable for use by the municipality. Where public contribution have been received, but the municipality has not met the related conditions, a deffered income (liability ) is recognised.

Contributed property, plant and equipment is recognised when such items of property, plant and equipment qualifies for recognition and become available for use by the municipality.

Revenue from the recovery of unauthorised, irregular, fruitless and wasteful expenditure is based on legislated procedures, including those set out in the Municipal Finance Management Act (Act No.56 of 2003) and is recognised when the recovery thereof from the responsible councillors or officials is virtually certain.

Revenue is the gross inflow of economic benefits or service potential during the reporting period when those inflows result in an increase in net assets, other than increases relating to contributions from owners.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

#### Measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

#### Rates, including collection charges and penalties interest

Revenue from rates, including collection charges and penalty interest, is recognised when:

- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality;
- the amount of the revenue can be measured reliably; and
- there has been compliance with the relevant legal requirements.

Changes to property values during a reporting period are valued by a suitably qualified valuator and adjustments are made to rates revenue, based on a time proportion basis. Adjustments to rates revenue already recognised are processed or additional rates revenue is recognised.

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

## 1.13 Revenue from non-exchange transactions (continued)

### Government grants

Government grants are recognised as revenue when:

- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality,
- the amount of the revenue can be measured reliably, and
- to the extent that there has been compliance with any restrictions associated with the grant.

The municipality assesses the degree of certainty attached to the flow of future economic benefits or service potential on the basis of the available evidence. Certain grants payable by one level of government to another are subject to the availability of funds. Revenue from these grants is only recognised when it is probable that the economic benefits or service potential associated with the transaction will flow to the entity. An announcement at the beginning of a financial year that grants may be available for qualifying entities in accordance with an agreed programme may not be sufficient evidence of the probability of the flow. Revenue is then only recognised once evidence of the probability of the flow.

Restrictions on government grants may result in such revenue being recognised on a time proportion basis. Where there is no restriction on the period, such revenue is recognised on receipt or when the Act becomes effective, which-ever is earlier.

When government remit grants on a re-imbursement basis, revenue is recognised when the qualifying expense has been incurred and to the extent that any other restrictions have been complied with.

# Other grants and donations

Other grants and donations are recognised as revenue when:

- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality;
- the amount of the revenue can be measured reliably; and
- to the extent that there has been compliance with any restrictions associated with the grant.

If goods in-kind are received without conditions attached, revenue is recognised immediately. If conditions are attached, a liability is recognised, which is reduced and revenue recognised as the conditions are satisfied.

Grants, transfers and donation received or receivable are recognised when the resources that have been transferred meet the criteria for recognition as an assets. A corresponding liability is raised to the extent that the grant, transfer or donation is conditional. The liability is transferred to revenue as and when the condition attached to the grant are met. Grants without any condition attached are recognised as revenue when the assets is recognised

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

### 1.14 Investment income

Investment income is recognised on a time-proportion basis using the effective interest method.

### 1.15 Borrowing costs

Borrowing costs that are directly attributable to the acquisition, construction or production of a qualifying asset are capitalised as part of the cost of that asset until such time as the asset is ready for its intended use. The amount of borrowing costs eligible for capitalisation is determined as follows:

- Actual borrowing costs on funds specifically borrowed for the purpose of obtaining a qualifying asset less any investment income on the temporary investment of those borrowings.
- Weighted average of the borrowing costs applicable to the municipality on funds generally borrowed for the purpose of obtaining a qualifying asset. The borrowing costs capitalised do not exceed the total borrowing costs incurred.

The capitalisation of borrowing costs commences when all the following conditions have been met:

- expenditures for the asset have been incurred;
- borrowing costs have been incurred; and
- activities that are necessary to prepare the asset for its intended use or sale are undertaken.

Capitalisation is suspended during extended periods in which active development is interrupted.

Capitalisation ceases when substantially all the activities necessary to prepare the qualifying asset for its intended use or sale are complete.

When the municipality completes the construction of a qualifying asset in parts and each part is capable of being used while construction continues on other parts, the entity ceases capitalising borrowing costs when it completes substantially all the activities necessary to prepare that part for its intended use or sale.

All other borrowing costs are recognised as an expense in the period in which they are incurred.

# 1.16 Comparative figures

Where necessary, comparative figures have been reclassified to conform to changes in presentation in the current year.

Budget information in accordance with GRAP 1 and 24, has been provided in an annexure A to these financial statements.

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

## 1.16 Comparative figures (continued)

When the presentation or classification of items in the annual financial statements is amended, prior period comparative amounts are restated. The nature and the reason for the reclassification is disclosed.

Where accounting errors have been identified in the current year, the correction is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly. Where there has been a change in the accounting policy in the current year, the adjustment is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly

#### 1.17 Unauthorised expenditure

Unauthorised expenditure means:

- overspending of a vote or a main division within a vote; and
- expenditure not in accordance with the purpose of a vote or, in the case of a main division, not in accordance with the purpose of the main division.

All expenditure relating to unauthorised expenditure is recognised as an expense in the cash flow statement in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the cash flow statement.

# 1.18 Fruitless and wasteful expenditure

Fruitless expenditure means expenditure which was made in vain and would have been avoided had reasonable care been exercised.

All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the cash flow statement in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the cash flow statement.

# 1.19 Irregular expenditure

Irregular expenditure as defined in section 1 of the MFMA is expenditure other than unauthorised expenditure, incurred in contravention of or that is not in accordance with a requirement of any applicable legislation, including -

- (a) this Act; or
- (b) which has not been condoned in terms of section 170;

Annual Financial Statements for the year ended 30 June 2012

# **Accounting Policies**

## 1.19 Irregular expenditure (continued)

(c) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of Municipality Systems Act, and which has not been condoned in terms of the Act;
(d) expenditure incurred by a municipality in contraversion of, or that is not in accordance with, a requirement of the Public Office-Bearers Act, 1998 (Act No.20 of 1998); or
(e) expenditure inurred by a municipality or municipal entity in contravention of , or that is not in accordance with, a requirement of the supply chain management policy of the municipality or entity or any of the municipality's by-laws giving effect to such policy, and which has not been condoned in terms of such policy or by-laws but excludes expenditure by a municipality which falls within the definition of "unauthorised expenditure"

Irregular expenditure that was incurred and identified during the current financial and which was condoned before year end and/or before finalisation of the financial statements must also be recorded appropriately in the irregular expenditure register. In such an instance, no further action is also required with the exception of updating the note to the financial statements.

Irregular expenditure that was incurred and identified during the current financial year and for which was condoned before year end and / or before finalisation of the financial statements must also be recorded appropriately in the irregular expenditure register. In such an instance, no further action is also required with the exception of updating the note to the financial statements.

Irregular expenditure that was incurred and identified during the current financial year and for which condonement is being awaited at year end must be recorded in the irregular expenditure register. No further action is required with the exception of updating the note to the financial statement.

Where irregular expenditure was incurred in the previous financial year and is only condoned in the following financial year, the register and the disclosure note to the financial statements must be updated with the amount condoned.

Irregular expenditure that was incurred and identified during the current financial year and which was not condoned by the National Treasury or the relevant authority must be recorded appropriately in the irregular expenditure register. If liability for the irregular expenditure can be attributed to a person, a debt account must be created if such a person is liable in law. Immediate steps must thereafter be taken to recover the amount from the person concerned. If recovery is not possible, the accounting officer or accounting authority may write off the amount as debt impairment and disclose such in the relevant note to the financial statements. The irregular expenditure register must also be updated accordingly. If the irregular expenditure has not been condoned and no person is liable in law, the expenditure related thereto must remain against the relevant programme/expenditure item, be disclosed as such in the note to the financial statements and updated accordingly in the irregular expenditure register.

Annual Financial Statements for the year ended 30 June 2012

## **Accounting Policies**

## 1.20 Offsetting

Assets, liabilities, revenue and expenses have not been offset except when offsetting is required or permitted by a Standard of GRAP

## 1.21 Internal reserves

## Government grant reserve

When items of property, plant and equipment are financed from government grants, a transfer is made from the accumulated surplus/deficit to the Government Grants Reserve equal to the Government Grant recorded as revenue in the cash flow statement in accordance with a directive issued by National Treasury. When such items of property, plant and equipment are depreciated, a transfer is made from the Government Grant Reserve to the accumulated surplus/deficit. The purpose of this policy is to promote community equity by ensuring that the future depreciation expenses that will be incurred over the useful lives of government grant funded items of property, plant and equipment are offset by transfers from this reserve to the accumulated surplus/deficit.

The purpose of this policy is to promote community equity by ensuring that the future depreciation expenses that will be incurred over the useful lives of government grant funded items of property, plant and equipment are offset by transfers from this reserve to the accumulated surplus.

When an item of property, plant and equipment financed from government grants is disposed, the balance in the Government Grant Reserve relating to such item is transferred to the accumulated surplus/deficit.

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

| Figures in Rand | 2012 | 2011 |
|-----------------|------|------|

## 2. Biological assets that form part of an agricultural activity

|           |                     | 2012  |                   |                     | 2011  |                   |  |
|-----------|---------------------|---|-------------------|---------------------|---|-------------------|--|
|           | Cost /<br>Valuation | Accumulated<br>depreciation<br>and<br>accumulated<br>impairment | Carrying<br>value | Cost /<br>Valuation | Accumulated<br>depreciation<br>and<br>accumulated<br>impairment | Carrying<br>value |  |
| Livestock | 11,200              | -   | 11,200            | 67,544              | -   | 67,544            |  |

## Reconciliation of biological assets that form part of an agricultural activity - 2012

|           | Opening | Disposals | Total  |
|-----------|---------|-----------|--------|
|           | balance |           |        |
| Livestock | 67,544  | (56,344)  | 11,200 |

## Reconciliation of biological assets that form part of an agricultural activity - 2011

| Livestock                           | Opening<br>balance<br>67,544 | Total<br>67,544 |
|-------------------------------------|------------------------------|-----------------|
| Non - Financial information         |                              |                 |
| Quantities of each biological asset |                              |                 |
| Horse                               | -                            | 1               |
| Donkey                              | -                            | 1               |
| Wilde Beest                         | 1                            | 1               |
| Bles Bucks                          | 9                            | 67              |
|                                     | 10                           | 70              |

## Methods and assumptions used in determining fair value

Fair value less estimated point-of-sale costs, which is determined by the selling price for livestock less value added tax.

## 3. Investment property

|                    |                     | 2012  |                   |                     | 2011  |                   |  |
|--------------------|---------------------|---|-------------------|---------------------|---|-------------------|--|
|                    | Cost /<br>Valuation | Accumulated<br>depreciation<br>and<br>accumulated<br>impairment | Carrying<br>value | Cost /<br>Valuation | Accumulated<br>depreciation<br>and<br>accumulated<br>impairment | Carrying<br>value |  |
| nvestment property | 3,550,000           | (473,258)   | 3,076,742         | 3,550,000           | (355,000)   | 3,195,000         |  |

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

| Figures in Rand | <br>2012 | 2011 |
|-----------------|----------|------|
| •               |          |      |

## 3. Investment property (continued)

## **Reconciliation of investment property - 2012**

|  | Opening<br>balance | Depreciation | Total     |
|--|--------------------|--------------|-----------|
| Investment property                          | 3,195,000          | (118,258)    | 3,076,742 |
| Reconciliation of investment property - 2011 |                    |              |           |

|                     | Opening   | Depreciation | Total     |
|---------------------|-----------|--------------|-----------|
|                     | balance   |              |           |
| Investment property | 3,313,333 | (118,333)    | 3,195,000 |

## **Pledged** as security

No carrying value of investment property was pledged as security for loans at year end.

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

## 4. Property, plant and equipment

|                                     |                     | 2012  |                   |                     | 2011  |                   |
|-------------------------------------|---------------------|---|-------------------|---------------------|---|-------------------|
|                                     | Cost /<br>Valuation | Accumulated<br>depreciation<br>and<br>accumulated<br>impairment | Carrying<br>value | Cost /<br>Valuation | Accumulated<br>depreciation<br>and<br>accumulated<br>impairment | Carrying<br>value |
| Land                                | 192,354,469         | -   | 192,354,469       | 192,354,469         | -   | 192,354,469       |
| Buildings                           | 91,067,450          | (12,136,177)  | 78,931,273        | 91,067,450          | (9,102,163)   | 81,965,287        |
| Infrastructure                      | 856,862,493         | (490,100,782)   | 366,761,711       | 815,852,326         | (433,371,223)   | 382,481,103       |
| Community                           | 2,235,703           | (959 <i>,</i> 559)  | 1,276,144         | 2,235,703           | (763,197)   | 1,472,506         |
| Other property, plant and equipment | 18,529,750          | (9,481,157)   | 9,048,593         | 15,907,562          | (7,298,691)   | 8,608,871         |
| WIP-land rehabilitation sites       | 6,398,365           | -   | 6,398,365         | -                   | -   | -                 |
| Work in progress                    | 9,117,966           | -   | 9,117,966         | 25,997,562          | -   | 25,997,562        |
| Total                               | 1,176,566,196       | (512,677,675)   | 663,888,521       | 1,143,415,072       | (450,535,274)   | 692,879,798       |

## Notes to the Annual Financial Statements

| Figures in Daniel | 2012 | 2011 |
|-------------------|------|------|
| Figures in Rand   | 2012 | 2011 |

#### Property, plant and equipment (continued) 4.

## Reconciliation of property, plant and equipment - 2012

|                                     | Opening<br>balance | Additions  | Transfers    | Other changes, | Depreciation | Total       |
|-------------------------------------|--------------------|------------|--------------|----------------|--------------|-------------|
|                                     |                    |            |              | movements      |              |             |
| Land                                | 192,354,469        | -          | -            | -              | -            | 192,354,469 |
| Buildings                           | 81,965,287         | -          | -            | -              | (3,034,014)  | 78,931,273  |
| Infrastructure                      | 382,481,103        | 6,763,043  | 23,805,961   | 10,441,162     | (56,729,558) | 366,761,711 |
| Community                           | 1,472,506          | -          | -            | -              | (196,362)    | 1,276,144   |
| Other property, plant and equipment | 8,608,871          | 2,622,188  | -            | -              | (2,182,466)  | 9,048,593   |
| WIP-land rehabilitation sites       | -                  | 6,398,365  | -            | -              | -            | 6,398,365   |
| WIP progress                        | 25,997,562         | 6,926,365  | (23,805,961) | -              | -            | 9,117,966   |
|                                     | 692,879,798        | 22,709,961 | -            | 10,441,162     | (62,142,400) | 663,888,521 |

## Reconciliation of property, plant and equipment - 2011

|                                     | Opening<br>balance | Additions  | Other<br>changes,<br>movements | Depreciation | Total       |
|-------------------------------------|--------------------|------------|--------------------------------|--------------|-------------|
| Land                                | 192,354,469        | -          | -                              | -            | 192,354,469 |
| Buildings                           | 90,902,250         | -          | 165,125                        | (9,102,088)  | 81,965,287  |
| Infrastructure                      | 427,932,866        | 10,098,125 | -                              | (55,549,888) | 382,481,103 |
| Community                           | 1,440,128          | 222,500    | -                              | (190,122)    | 1,472,506   |
| Other property, plant and equipment | 8,028,736          | 2,829,462  | -                              | (2,249,327)  | 8,608,871   |
| Work in progress                    | 9,292,052          | 16,705,510 | -                              | -            | 25,997,562  |
|                                     | 729,950,501        | 29,855,597 | 165,125                        | (67,091,425) | 692,879,798 |

## **Pledged as security**

No carrying value of assets pledged as security:

#### **Other information**

#### **Reconciliation of Work-in-Progress 2012**

|                                | Included<br>within<br>Infrastructure | Total        |
|--------------------------------|--------------------------------------|--------------|
| Opening balance                | 26,593,645                           | 26,593,645   |
| Additions/capital expenditure  | 6,926,365                            | 6,926,365    |
| Project in design fase         | (596,083)                            | (596,083)    |
| Transferred to completed items | (23,805,961)                         | (23,805,961) |
|                                | 9,117,966                            | 9,117,966    |

## Notes to the Annual Financial Statements

| Figures in Rand | 2012 | 2011 |
|-----------------|------|------|

#### Property, plant and equipment (continued) 4.

## **Reconciliation of Work-in-Progress 2011**

|                               | Included<br>within | Total      |
|-------------------------------|--------------------|------------|
|                               | Infrastructure     |            |
| Opening balance               | 9,888,135          | 9,888,135  |
| Additions/capital expenditure | 16,705,510         | 16,705,510 |
|                               | 26,593,645         | 26,593,645 |

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

#### 5. Intangible assets

|                              |                     | 2012  |                               |                      | 2011  |                   |
|------------------------------|---------------------|---|-------------------------------|----------------------|---|-------------------|
|                              | Cost /<br>Valuation | Accumulated<br>amortisation<br>and<br>accumulated<br>impairment | Carrying<br>value             | Cost /<br>Valuation  | Accumulated<br>n amortisation<br>and<br>accumulated<br>impairment | Carrying<br>value |
| Computer software, other     | 1,078,433           | (360,509)   | 717,924                       | 4 198,8              | •   | 119,162           |
| Reconciliation of intangible | assets - 2012       |   | Deceing                       | Additions            | Amortication  | Total             |
| Computer software, other     |                     |   | Dpening<br>balance<br>119,162 | Additions<br>755,759 | Amortisation<br>(156,997)   | Total<br>717,924  |
| Reconciliation of intangible | assets - 2011       |   |                               |                      |   |                   |
|                              |                     |   | Opening<br>balance            | Additions            | Amortisation  | Total             |
| Computer software, other     |                     |   | 202                           | 143,520              | (24,560)  | 119,162           |

## Notes to the Annual Financial Statements

| Figures in Rand                          | 2012      | 2011      |
|--|-----------|-----------|
| 6. Investments                           |           |           |
| Held to maturity                         |           |           |
| Other long term investments and deposits | 3,495,199 | 3,327,949 |
| Unlisted investments                     | 5,000     | 323,346   |
|  | 3,500,199 | 3,651,295 |
| Non-current assets<br>Held to maturity   | 3,500,199 | 3,651,295 |

Annual Financial Statements for the year ended 30 June 2012

#### Notes to the Annual Financial Statements

| Figures in Rand                 | 2012 | 2011 |
|---------------------------------|------|------|
| 7. Employee benefit obligations |      |      |
| Key assumptions used            |      |      |

Assumptions used at the reporting date:

| Discount rates used                   | 8.35 % | 8.35 % |
|---------------------------------------|--------|--------|
| Expected increase in healthcare costs | 6.85 % | 6.85 % |
| Consumer price inflation              | 6.40 % | 6.40 % |

## Defined contribution plan

It is the policy of the municipality to provide retirement benefits to 16 retired employees. A number of defined contribution provident funds, all of which are subject to the Pensions Fund Act exist for this purpose. There is no current policy in place governing the contributions made to these employees.

| The municipality is under no obligation to cover any unfunded benefits.   |   |  |
|---|---|--|
| The total economic entity contribution to such schemes  | 532,000   | -  |
| The amount recognised as an expense for defined contribution plans is   | (437,000)   | -  |
| 8. Inventories  |   |  |
| Consumable store - at cost  | 80,691  | 164,144  |
| 9. Receivables from non-exchange transactions   |   |  |
| Other debtors<br>ABSA Bank<br>Outstanding traffic fines<br>15 days water billing<br>15 days electricity billing | 1,276,779<br>1,078,004<br>9,750<br>627,858<br>511,192<br><b>3,503,583</b> | 1,341,569<br>1,078,004<br>99,150<br>961,344<br>918,937<br><b>4,399,004</b> |
| 10. Consumer debtors  |   |  |

| Gross balances |             |             |
|----------------|-------------|-------------|
| Rates          | 17,170,777  | 17,541,425  |
| Electricity    | 6,397,441   | 5,398,552   |
| Water          | 35,896,044  | 51,080,928  |
| Sewerage       | 31,919,538  | 39,963,987  |
| Refuse         | 37,168,602  | 42,658,774  |
| Other          | 75,980,070  | 37,872,815  |
| Housing rental | 605,593     | 792,803     |
|                | 205,138,065 | 195,309,284 |

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

| Figures in Rand | 2012 | 2011 |
|-----------------|------|------|

## 10. Consumer debtors (continued)

#### Less: Provision for debt impairment Rates (3,587,107)(3, 456, 813)Electricity (996,998) (486, 548)Water (27, 621, 832)(42,656,380)Sewerage (25,309,525) (34,616,910) Refuse (29,984,337) (38,748,342) Other (57,037,178) (32,721,818) Housing rental (555,504) (759,227) (145,092,481)(153,446,038) Net balance Rates 13,583,670 14,084,612 Electricity 5,400,443 4,912,004 Water 8,424,548 8,274,212 Sewerage 6,610,013 5,347,077 Refuse 7,184,265 3,910,432 Other 18,942,892 5,150,997 Housing rental 50,089 33,576 60,045,584 41,863,246 Rates Current (0 - 30 days) 915,953 883,177 31 - 60 days 345,487 713,631 61 - 90 days 277,226 1,807,387 91 - 120 days 324,007 540,204 121 - 365 days 11,720,997 10,140,213 13,583,670 14,084,612 Electricity Current (0 - 30 days) 1,976,038 1,824,374 31 - 60 days 242,852 300,738 61 - 90 days 198,536 184,218 91 - 120 days 169,883 128,788 121 - 365 days 2,813,134 2,473,886 5,400,443 4,912,004 Water Current (0 - 30 days) 1,336,107 3,158,469 31 - 60 days 393,318 5,266,079 61 - 90 days 329,998 91 - 120 days 367,810 121 - 365 days 5,846,979 8,274,212 8,424,548

## Notes to the Annual Financial Statements

| Figures in Rand | 2012 | 2011 |
|-----------------|------|------|

## **10.** Consumer debtors (continued)

| Sewerage             |            |           |
|----------------------|------------|-----------|
| Current (0 -30 days) | 549,410    | 1,003,646 |
| 31 - 60 days         | 170,472    | 3,672,905 |
| 61 - 90 days         | 162,569    | 670,526   |
| 91 - 120 days        | 157,671    | -         |
| 121 - 365 days       | 5,569,891  | -         |
|                      | 6,610,013  | 5,347,077 |
| Refuse               |            |           |
| Current (0 -30 days) | 549,410    | 1,037,994 |
| 31 - 60 days         | 170,471    | 2,872,438 |
| 61 - 90 days         | 162,569    | -         |
| 91 - 120 days        | 157,671    | -         |
| 121 - 365 days       | 6,144,144  | -         |
|                      | 7,184,265  | 3,910,432 |
| Sundry debtors       |            |           |
| Current (0 -30 days) | 1,469,620  | 147,899   |
| 31 - 60 days         | 506,372    | 3,211,009 |
| 61 - 90 days         | 503,733    | 70,630    |
| 91 - 120 days        | 469,730    | 127,287   |
| 121 - 365 days       | 15,993,437 | 155,930   |
| > 365 days           | -          | 1,438,242 |
|                      | 18,942,892 | 5,150,997 |
| Housing rental       |            |           |
| Current (0 -30 days) | -          | 33,576    |
| 121 - 365 days       | 50,089     | -         |
|                      | 50,089     | 33,576    |

## Notes to the Annual Financial Statements

| Figures in Rand | 2012 | 2011 |
|-----------------|------|------|

## 10. Consumer debtors (continued)

## Summary of debtors by customer classification

| Consumers                           |               |               |
|-------------------------------------|---------------|---------------|
| Current (0 -30 days)                | 10,782,070    | 7,270,988     |
| 31 - 60 days                        | 4,492,938     | 17,893,736    |
| 61 - 90 days                        | 4,322,940     | 4,975,741     |
| 91 - 120 days                       | 4,141,237     | 3,542,788     |
| 121 - 365 days                      | 157,517,032   | 150,092,371   |
|                                     | 181,256,217   | 183,775,624   |
| Less: Provision for debt impairment | (141,920,915) | (152,871,288) |
|                                     | 39,335,302    | 30,904,336    |
|                                     |               |               |
| Industrial/ commercial              | 2 566 430     | 422 477       |
| Current (0 -30 days)                | 2,566,130     | 432,477       |
| 31 - 60 days                        | 439,093       | 1,015,277     |
| 61 - 90 days                        | 411,076       | 196,689       |
| 91 - 120 days                       | 416,510       | 126,492       |
| 121 - 365 days                      | 11,771,437    | 5,299,933     |
|                                     | 15,604,246    | 7,070,868     |
| Less: Provision for debt impairment | (2,067,337)   | (574,752)     |
|                                     | 13,536,909    | 6,496,116     |
| National and provincial government  |               |               |
| Current (0 -30 days)                | 330,560       | 352,189       |
| 31 - 60 days                        | 159,628       | 315,682       |
| 61 - 90 days                        | 40,156        | 221,288       |
| 91 - 120 days                       | 29,550        | 193,181       |
| 121 - 365 days                      | 5,956,496     | 3,503,096     |
|                                     | 6,516,390     | 4,585,436     |
| Less: Provision for debt impairment | (627,466)     | -             |
|                                     | 5,888,924     | 4,585,436     |
|                                     |               |               |
|                                     |               | 0.075.055     |
| Current (0 -30 days)                | 13,678,761    | 8,055,654     |
| 31 - 60 days                        | 5,091,659     | 19,224,695    |
| 61 - 90 days                        | 4,774,169     | 5,393,718     |
| 91 - 120 days                       | 4,587,298     | 3,862,461     |
| 121 - 365 days                      | 177,006,178   | 158,772,758   |
|                                     | 205,138,065   | 195,309,286   |
| Less: Provision for debt impairment | (145,092,481) | (153,446,040) |
|                                     | 60,045,584    | 41,863,246    |
| Less: Provision for debt impairment |               |               |
| Current (0 -30 days)                | (145,092,481) | (153,446,038) |
|                                     |               |               |

## Notes to the Annual Financial Statements

| Figures in Rand  |                           |                           |                           |                     | 2012                    | 2011                    |
|--|---------------------------|---------------------------|---------------------------|---------------------|-------------------------|-------------------------|
| 10. Consumer debtors (cont   | inued)                    |                           |                           |                     |                         |                         |
| Reconciliation of debt impair  | ment provision            | I                         |                           |                     |                         |                         |
| Balance at beginning of the year<br>Contributions to provision   |                           |                           |                           | (15)                | 3,446,038)              | (102,852,412            |
| Reversal of provision  |                           |                           |                           | :                   | -<br>8,353,557          | (50,593,626<br>-        |
|  |                           |                           |                           | (14                 | 5,092,481)              | (153,446,038            |
| 11. Cash and cash equivalen  | ts                        |                           |                           |                     |                         |                         |
| Cash and cash equivalents consis   | t of:                     |                           |                           |                     |                         |                         |
| Cash on hand   |                           |                           |                           |                     | -                       | 1,203                   |
| Bank balances  |                           |                           |                           |                     | 534,795                 | 4,050,419               |
| Short-term deposits  |                           |                           |                           | 1                   | 5,447,707               | 6,105,978               |
|  |                           |                           |                           | 1                   | 5,982,502               | 10,157,600              |
| Short term investments included  | in cash and cash          | equivalents               |                           | 10                  | 6,075,143               | 6,105,978               |
| The municipality had the follo   | owing bank acc            | ounts                     |                           |                     |                         |                         |
| Account number /   | Bank st                   | tatement balar            | nces                      | Cash                | n book balan            | ces                     |
| description  | 201 2012 2                |                           |                           |                     |                         | 201 201                 |
| ABSA BANK - Operating - 217-   | 30 June 2012 3<br>517,211 | 30 June 2011 3<br>332,413 | 0 June 2010 30<br>232,609 | June 2012 3 517,211 | 30 June 2011<br>332,413 | 30 June 2010<br>232,609 |
| 056-0119   | 517,211                   | 552,415                   | 232,005                   | 517,211             | 552,415                 | 232,005                 |
| FNB BANK - Current -620-640-<br>82799  | -                         | 3,650,472                 | 3,647,830                 | -                   | 3,650,472               | 3,647,830               |
| ABSA BANK - Banktel -217-014-<br>2538  | 55,977                    | 67,534                    | 34,946                    | 55,977              | 67,534                  | 34,946                  |
| Total  | 573,188                   | 4,050,419                 | 3,915,385                 | 573,188             | 4,050,419               | 3,915,385               |
| 12. Other financial liabilities  |                           |                           |                           |                     |                         |                         |
| Held at amortised cost   |                           |                           |                           |                     |                         |                         |
| DBSA loans<br>Fixed interest rates of 10,35% wi  |                           | nts of R 96,732.6         | 52 p/m. The               |                     | 7,955,169               | 8,117,800               |
| maturity date of this loan is 2024<br>DBAS loans<br>Fixed interest rates of 9,09% with<br>maturity date of this loan is 2024 | n fixed instalment        | ts of R 15,156.22         | L p/m.The                 | :                   | 1,323,153               | 1,355,049               |
| matarity date of this loan is 2024   | r                         |                           |                           |                     | 9,278,322               | 9,472,849               |
|  |                           |                           |                           |                     | -,,                     | -,,-                    |

The Municipality shall execute a cession to the benefit of the DBSA on its Standard Bank fixed deposit investment of R 3,495,198.59 of which its maturity date shall be extended from November 2009 to 2 November 2013]

#### **Non-current liabilities**

| At amortised cost | 9,278,322 | 9,472,849 |
|-------------------|-----------|-----------|
|                   |           |           |

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

| Figures in Rand | 2012 | 2011 |
|-----------------|------|------|
|                 |      |      |

## 13. Unspent conditional grants and receipts

## Unspent conditional grants and receipts comprises of:

## Unspent conditional grants and receipts

| MIG | 5,300,677 | -       |
|-----|-----------|---------|
|     | 5,657,957 | 944,802 |

## Movement during the year

|                                      | 5,657,957    | 944,802      |
|--------------------------------------|--------------|--------------|
| Income recognition during the year   | (93,689,627) | (84,491,025) |
| Additions during the year            | 98,402,782   | 83,181,343   |
| Balance at the beginning of the year | 944,802      | 2,254,484    |

The nature and extent of government grants recognised in the annual financial statements and an indication of other forms of government assistance from which the municipality has directly benefited; and

Unfulfilled conditions and other contingencies attaching to government assistance that has been recognised.

See note 20 or reconciliation of grants from National/Provincial Government.

## 14. Provisions

## **Reconciliation of provisions - 2012**

|                                     | Opening<br>Balance | Additions | Total      |
|-------------------------------------|--------------------|-----------|------------|
| Environmental rehabilitation        | 3,542,327          | 201,430   | 3,743,757  |
| Employee benefit cost               | 6,491,000          | 95,000    | 6,586,000  |
|                                     | 10,033,327         | 296,430   | 10,329,757 |
| Reconciliation of provisions - 2011 |                    |           |            |

| Employee benefit cost        | 6,491,000<br><b>6,491,000</b> | 3,542,327     | 6,491,000<br><b>10,033,327</b> |
|------------------------------|-------------------------------|---------------|--------------------------------|
| Environmental rehabilitation | -                             | 3,542,327     | 3,542,327                      |
|                              | Balance                       | 2 5 4 2 2 2 7 |                                |
|                              | Opening                       | Additions     | Total                          |

The provision for rehabilitation of landfill site related to the construtive obligation to rehabilitate landfill sites used for waste disposal. The provison is discounted to the present value of the future cost to rehabilitate the landfill site, using the average cost of the municipality borrowing interest rate.

The landfill site are located at Mamafubedu and Ntha

## Notes to the Annual Financial Statements

| Figures in Rand | 2012 | 2011 |
|-----------------|------|------|
|                 |      |      |

### 15. Payables from exchange transactions

| Trade payables                         | 11,861,085 | 11,380,441 |
|--|------------|------------|
| Accrued leave pay                      | 3,320,709  | 2,812,994  |
| Accrued bonus                          | 1,034,395  | 1,081,132  |
| Deposits received                      | 25,730     | -          |
| Finance portion of trade payables      | 1,230      | 124,498    |
|  | 16,243,149 | 15,399,065 |
| Fair value of trade and other payables |            |            |
| Trade payables                         | 11,861,086 | 11,349,274 |
| Finance portion of trade payables      | -          | 122,253    |
| Finance portion of accruals            | 1,230      | 2,245      |
|  | 11,862,316 | 11,473,772 |
| 16. VAT payable                        |            |            |
| Tax refunds payables                   | 11,715,112 | 13,200,273 |

VAT is payable on the cash basis. VAT is paid over to SARS only once payment is received from debtors and claimed from SARS once suppliers have been paid

| VAT accounted on cash basis |  |
|-----------------------------|--|
|-----------------------------|--|

| Receivable from SARS - cash basis | (3,520,201) | (3,024,817) |
|-----------------------------------|-------------|-------------|
| VAT invoice basis                 | 15,235,313  | 16,225,090  |
|                                   | 11,715,112  | 13,200,273  |
| 17. Consumer deposits             |             |             |
| Electricity                       | 1,169,343   | 1,140,932   |
| Other deposits                    | 21,942      | 31,136      |
|                                   | 1,191,285   | 1,172,068   |

No interest accrued or paid on consumer deposits

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

| Figures in Rand | 2012 | 2011 |
|-----------------|------|------|
|                 |      |      |

## 18. Property rates

#### **Rates received**

| Residential, commercial and state | 11,008,056 | 10,681,610 |
|-----------------------------------|------------|------------|
|                                   |            |            |

## Valuations

Valuation on property rates are performed every 4 years. The last general valuation came into effect on 1 July 2009. Rebates of R 20,000 (2010: R 20,000) are granted to residential property owners.

Rates are levied on an monthly basis. Interest at prime plus 1% per annum is levied on outstanding rates older then 30 days.

The new general valuation will be implemented on 01 July 2013.

## 19. Service charges

|                                 | 74,593,511 | 55,896,336 |
|---------------------------------|------------|------------|
| Refuse removal                  | 11,605,093 | 9.456.401  |
| Sewerage and sanitation charges | 11,143,881 | 9,215,378  |
| Sale of water                   | 26,188,237 | 21,716,048 |
| Sale of electricity             | 25,656,300 | 15,508,509 |

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

| Figures in Rand | 2012 | 2011 |
|-----------------|------|------|
|                 |      |      |

## 20. Government grants and subsidies

| Equitable share | 67,786,000 | 62,145,342 |
|-----------------|------------|------------|
| MSIG            | 1,207,372  | 1,162,542  |
| MFMG            | 1,620,149  | 1,123,676  |
| Drought Relief  | -          | 500,000    |
| LG SETA         | 332,782    | 50,465     |
| MIG             | 19,962,907 | 20,059,465 |
|                 | 90,909,210 | 85,041,490 |

## **Equitable Share**

In terms of the Constitution, this grant is used to subsidise the provision of basic services to indigent community members. The equitable share is an unconditional grant and is utilised to assist the local municipalities to undertake service delivery

Equitableshare grant was witheld in this financial year under review, an amount of R1 781 000. National Treasury indicated that these monies are the unspent grants disclosed on the AFS since 2005/06 ato 2008/09. Audited AFS 2010 were used to determine the unspent grants

#### MSIG

| Balance unspent at beginning of year                           | 433,311     | 845,853     |
|--|-------------|-------------|
| Current-year receipts  | 790,000     | 750,000     |
| Conditions met - transferred to revenue                        | (1,207,373) | (1,162,542) |
|  | 15,938      | 433,311     |
| Conditions still to be met - remain liabilities (see note 13). |             |             |
| MFMG   |             |             |
| Balance unspent at beginning of year                           | 511,491     | 435,166     |
| Current-year receipts  | 1,450,000   | 1,200,000   |
| Conditions met - transferred to revenue                        | (1,620,149) | (1,123,675) |
|  | 341,342     | 511,491     |
| Conditions still to be met - remain liabilities (see note 13). |             |             |
| LG SETA  |             |             |
| Current-year receipts  | 332,782     | 50,465      |
| Conditions met - transferred to revenue                        | (332,782)   | (50,465)    |
|  | -           | -           |
| DWAF drought relief  |             |             |
| Balance unspent at beginning of year                           | -           | 500,000     |
| Conditions met - transferred to revenue                        | -           | (500,000)   |
|  | -           | -           |

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

| Figures in Rand  | 2012         | 2011         |
|--|--------------|--------------|
| 20. Government grants and subsidies (continued)                |              |              |
| MIG  |              |              |
| Balance unspent at beginning of year                           | -            | 473,465      |
| Current-year receipts  | 28,044,000   | 19,586,000   |
| Conditions met - transferred to revenue                        | (22,743,323) | (20,059,465) |
|  | 5,300,677    | -            |
| Conditions still to be met - remain liabilities (see note 13). |              |              |
| 21. Public contributions and donations                         |              |              |
| Public contributions and donations                             | 10,441,162   | -            |

During the current financial year the municipality received donation in the form of infrastructure. Thabo Mofutsanyana transfer the newly contracted Paved road in Leratswana to the value of R 2,963,088.00.

The department of Rural Settlement donated a newly constructed Water and Sewer Reticulation for 330 Erven in Petsana Ext.7 to the vlaue of R 7,478,074.39.

#### 22. Other income

| Sundries     | 758,694   | 4,283,483 |
|--------------|-----------|-----------|
| Other income | 3,922,535 | -         |
|              | 4,681,229 | 4,283,483 |

Other income above include the VAT portion revenue from MIG grants

## Notes to the Annual Financial Statements

| Figures in Rand 2012 2011 |                 |      |      |
|---------------------------|-----------------|------|------|
|                           | Figures in Rand | 2012 | 2011 |

#### 23. General expenses

| Advertising                          | 304,051    | 312,755    |
|--------------------------------------|------------|------------|
| Assessment rates & municipal charges | -          | 35,817     |
| Auditors remuneration                | 3,386,094  | 1,716,372  |
| Bank charges                         | 330,586    | 330,175    |
| Cleaning                             | 109,705    | 76,103     |
| Commission paid                      | 13,084     | 1,102      |
| Consulting and professional fees     | 6,067,299  | 6,933,479  |
| Consumables                          | 301,602    | 400,255    |
| Debt collection                      | 16,091     | 20,454     |
| Donations                            | 562,085    | 347,112    |
| Entertainment                        | 581,460    | 1,189,902  |
| Fines and penalties                  | 17,917     | -          |
| Insurance                            | 455,584    | 423,064    |
| Lease rentals on operating lease     | 1,381,994  | 499,277    |
| Magazines, books and periodicals     | 121,952    | 18,144     |
| Fuel and oil                         | 3,615,572  | 2,655,502  |
| Postage and courier                  | 454,519    | 506,445    |
| Printing and stationery              | 1,184,034  | 821,819    |
| Promotions                           | 625,543    | 527,603    |
| Project maintenance costs            | 2,774,569  | -          |
| Solid Waste Rehabilitation Expense   | -          | 3,857,327  |
| Subscriptions and membership fees    | 75,468     | 584,175    |
| Telephone and fax                    | 1,254,603  | 1,155,411  |
| Training                             | 977,056    | 1,422,671  |
| Travel - local                       | 2,087,434  | 1,404,830  |
| Refuse                               | 701,541    | 36,096     |
| Title deed search fees               | -          | 8,240      |
| Assets expensed                      | 1,324      | 81,245     |
| Electricity                          | 4,328,779  | 3,158,011  |
| Sewerage and waste disposal          | -          | 30,439     |
| Water                                | -          | 69,643     |
| Refuse                               | 1,207,237  | -          |
| Uniforms                             | 390,032    | 374,674    |
| Chemicals                            | 861,372    | 999,323    |
| Other expenses                       | 681,682    | 2,628,128  |
|                                      | 34,870,269 | 32,625,593 |

## 24. Operating deficit

Operating deficit for the year is stated after accounting for the following:

## **Operating lease charges**

| Equ | ipment              |           |         |
|-----|---------------------|-----------|---------|
| •   | Contractual amounts | 1,381,994 | 499,277 |
|     |                     |           |         |

## Notes to the Annual Financial Statements

| Figures in Rand  | 2012       | 2011       |
|--|------------|------------|
|  |            |            |
| 24. Operating deficit (continued)                                  |            |            |
| Loss on sale of property, plant and equipment                      | -          | (198,500   |
| Loss on sale of other asset 1                                      | (28,844)   | -          |
| Amortisation on intangible assets                                  | 156,997    | 24,561     |
| Depreciation on property, plant and equipment                      | 62,142,400 | 61,025,264 |
| Depreciation on investment property                                | 118,258    | 118,333    |
| Employee costs   | 50,712,868 | 43,220,926 |
| Solid waste rehabilitation expense                                 |            | 3,857,327  |
| 25. Employee related costs   |            |            |
| Basic  | 28,583,835 | 24,530,840 |
| Bonus  | 2,203,212  | 2,153,767  |
| Medical aid - company contributions                                | 1,863,014  | 1,065,960  |
| UIF  | 312,088    | 312,606    |
| WCA  | 219,089    | 226,441    |
| SDL  | 542,371    | 268,997    |
| Leave pay provision charge   | 460,979    | 618,070    |
| Salga  | 4,777      | 33,760     |
| Travel, motor car, accommodation, subsistence and other allowances | 1,529,283  | 1,098,067  |
| Overtime payments  | 2,134,706  | 1,613,647  |
| Acting allowances  | 140,793    | 118,131    |
| Housing benefits and allowances                                    | 152,515    | 172,307    |
| Pension fund contribution  | 5,376,600  | 4,194,435  |
| Standby allowance  | 641,698    | 448,096    |
|  | 44,164,960 | 36,855,124 |
| Remuneration of municipal manager                                  |            |            |
| Annual Remuneration  | 801,506    | 843,526    |
| Car Allowance  | 180,000    | 149,767    |
| Contributions to UIF, Medical and Pension Funds                    | 1,497      | 1,497      |
|  | 983,003    | 994,790    |
| Remuneration of chief finance officer                              |            |            |
| Annual Remuneration  | 639,396    | 539,099    |
| Car Allowance  | 84,000     | 149,767    |
| Contributions to UIF, Medical and Pension Funds                    | 1,497      | 1,497      |
|  | 724,893    | 690,363    |

## Notes to the Annual Financial Statements

| Figures in Rand                            | 2012                 | 2011                    |
|--|----------------------|-------------------------|
| 26. Remuneration of councillors            |                      |                         |
| 20. Remuneration of councillors            |                      |                         |
| Mayor                                      | 594,772              | 687,701                 |
| Executive Committee                        | 1,022,017            | 1,112,150               |
| Councillors                                | 2,716,328            | 2,361,681               |
| Speaker                                    | 506,895              | 519,117                 |
|  | 4,840,012            | 4,680,649               |
| 27. Debt impairment                        |                      |                         |
| Contributions to debt impairment provision | -                    | 50,593,628              |
| Debts impaired                             | 43,155,573           | -                       |
|  | 43,155,573           | 50,593,628              |
| 28. Investment revenue                     |                      |                         |
| Interest revenue                           |                      |                         |
| Bank                                       | 962,951              | 1,272,530               |
| Interest received - other                  | -                    | 42,476                  |
|  | 962,951              | 1,315,006               |
| 29. Depreciation and amortisation          |                      |                         |
| Property, plant and equipment              | 62,142,400           | 61,025,264              |
| Investment property                        | 118,258              | 118,333                 |
| Intangible assets                          | 156,997              | 24,561                  |
|  | 62,417,655           | 61,168,158              |
| 30. Finance costs                          |                      |                         |
| Non-current borrowings                     | 986,334              | 1,018,119               |
| Late payment of tax                        | 10,153               | -                       |
| Long term provision finance charges        | 296,430              | -                       |
|  | 1,292,917            | 1,018,119               |
| 31. Auditors' remuneration                 |                      |                         |
|  | 3,386,094            | 1,716,372               |
| Fees                                       |                      |                         |
| Fees     32. Bulk purchases                |                      |                         |
| 32. Bulk purchases                         | 17,304 720           | 18.398 220              |
|  | 17,304,720<br>87,621 | 18,398,220<br>1,133,286 |

## Notes to the Annual Financial Statements

| Figures in Rand | 2012 | 2011 |
|-----------------|------|------|
|                 |      |      |

## **33.** Cash generated from operations

| Deficit                                    | (3,860,824)  | (53,736,056) |
|--|--------------|--------------|
| Adjustments for:                           | (3,000,024)  | (33,730,030) |
| Depreciation and amortisation              | 62,417,655   | 61,168,158   |
| Gain on sale of assets and liabilities     | 28,844       | 198,500      |
| Fair value adjustments                     | (148,503)    | (31,315)     |
| Debt impairment                            | 43,155,573   | 50,593,628   |
| Movements in provisions                    | 296,430      | 3,857,327    |
| Other non-cash items                       | 4,453,373    | 379,162      |
| Recoveries of Bad debts                    | (8,353,558)  | (5,689,719)  |
| Public Contributions & Donation            | (10,441,162) | -            |
| Changes in working capital:                |              |              |
| Inventories                                | 83,453       | 319,123      |
| Receivables from non-exchange transactions | 895,421      | (351,722)    |
| Consumer debtors                           | (61,337,911) | (43,906,221) |
| Payables from exchange transactions        | 844,066      | 6,925,580    |
| VAT  | (4,987,362)  | 2,604,368    |
| Unspent conditional grants and receipts    | 4,713,155    | (1,309,682)  |
| Consumer deposits                          | 19,217       | (14,754)     |
|  | 27,777,867   | 21,006,377   |

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

| Figures in Rand  | 2012       | 2011       |
|--|------------|------------|
|  |            |            |
| 34. Commitments  |            |            |
| Authorised capital expenditure   |            |            |
| Already contracted for but not provided for  |            |            |
| • Infrastructure   | 22,684,176 | 23,317,000 |
| Not yet contracted for and authorised by accounting officer                            |            |            |
| • Infrastructure —   | 17,373,731 | 19,500,000 |
| This committed expenditure relates to infrastructure and will be financed as followed: |            |            |
| Government Grants  | 28,044,000 | 20,083,000 |
| Own resources  | 16,040,614 | 9,295,000  |
| _  | 44,084,614 | 29,378,000 |
| Retention monies on capital projects   |            |            |
| Mamafubedu: Paving of 6km roads (MIS:164362) - Phase 1 & 2                             | -          | 1,160,786  |
| Petsana: Paving of 6km roads (MIS:164359) Phase 1 & 2                                  | -          | 567,149    |
| Ntha: Paving of 6km roads (MIS:163665) - Phase 1 & 2                                   | 275,950    | 835,851    |
| Sewer Network Mamafubedu, Petrus Steyn   | 1,206,778  | 1,206,778  |
| Package Plant Providing suitable effluent at Mamafubedu                                | 300,000    | 300,000    |
| Arlington: Contruction of Solid waste transfer station (MIG430)                        | 336,000    | -          |
| Lindley Water purification works (K265B)   | 1,552,677  | -          |
| Reitz: Contruction of Solid waste disposal site (MIG420)                               | 820,800    | -          |
| -  | 4,492,205  | 4,070,564  |
| Operating leases - as lessee (expense)   |            |            |
| Minimum lease payments due   |            |            |
| - within one year  | 292,962    | 556,799    |
| - in second to fifth year inclusive  | 1,464,812  | 893,331    |
| _  | 1,757,774  | 1,450,130  |

Operating lease payments represents of printers and copier machine from Nashua, the leases were suppose to be cancelled in September 2011 but it was not cancelled. The municipality is on a month to month basis with Nashua. The above is assumed that the original lease contract ending term will be in 2015.

## **Operating leases - as lessor (income)**

| - in second to fifth year inclusive | 409,039 | 816,859   |
|-------------------------------------|---------|-----------|
|                                     | 676,145 | 1,059,859 |

## Notes to the Annual Financial Statements

| Figures in Rand | 2012 | 2011 |
|-----------------|------|------|

## 35. Contingencies

| Company spont         Services and           disbursment.         PAVEMENTS           PAVEMENTS         Telkom, Damage Telkom           Telkom, Damage Telkom         133,394           relix         -           Reitz         -           Reitz         -           Reitz         -           Reitz         -           Services and solution         49,324           -         12,685           Services rendered: Tennis         -           Court         -           Telkom, Damage Telkom         66,982           Cables at Stery Street         -           Telkom, Damage Telkom         17,473           Out         -           Services rendered: Tennis         -           Court         -           Telkom, Damage Telkom         17,473           Octoperation         -           Postponement         -           T.L.W.G. Lekota: Personal         310,100           Digury, speed hump with         -           Or Signe Portpiteter         -           Street, PS.         -           Ramulewa ML: Unfsir         458,226           Dismissal         -   | PARTY AND<br>PARTICULARS<br>Mothei Construction,<br>Company appointed for    | ACTUAL<br>AMOUNT<br>INVOLVED<br>2,104,255 | CONTINGENC<br>Y AMOUNT<br>INVOLVED | CONTINGENC<br>Y NLM LEGAL<br>FEES<br>526,064 | SUING PARTY<br>CONTINGENC<br>Y<br>526,064 | TOTAL<br>CONTINGENC<br>Y PLUS COST<br>3,156,383 |
|--|--|---|------------------------------------|--|---|---|
| Telkom, Damage Telkom       133,394       -       33,350       33,350       200,094         cables at 36 1st Street,       Reitz       -       12,331       12,331       73,986         Nketoana Development,       50,740       -       12,685       12,685       76,110         Services rendered: Tennis       -       16,745       16,745       100,472         Cables at Stery Street       -       4,368       4,368       26,209         Cables at Cra       -       -       -       5,420         Swart/Walker Street       -       -       -       5,420         Postponement       -       -       -       5,420         Notige Portgieter       -       -       -       5,420         Street, PS.       -       -       -       5,420         Postponement       -       -       -       5,420         njury, speed hump with       -       -       -       5,420         Postponeter       -       -       -       -       5,420         Dismissal       -       -       114,557       114,557       687,340         Dismissal       -       50,000       12,500       12,500       7  | MIG project suing for<br>proffessional fees,<br>services and<br>disbursment. |   |                                    |  |   |   |
| Nketoana Development,<br>Services rendered: Tennis         50,740         -         12,685         12,685         76,110           Services rendered: Tennis         66,982         -         16,745         16,745         100,472           Cables at Steyn Street         -         -         4,368         4,368         26,209           Cables at Cnr         -         -         -         5,420         -         -         -         5,420           Postponement         -         -         -         -         5,420         -         -         -         5,420           Postponement         -         -         -         -         5,420         -         -         -         5,420           Street, PS.         -         -         -         -         5,420         -         -         -         -         5,420         -         114,557         14,557         465,150         -         119,07, speed hump with no signs Portgieter         -         -         14,557         114,557         687,340         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         <  | Telkom, Damage Telkom cables at 36 1st Street,                               | 133,394                                   | -                                  | 33,350                                       | 33,350                                    | 200,094   |
| Nketoana Development,<br>Services rendered: Tennis         50,740         -         12,685         12,685         76,110           Services rendered: Tennis         66,982         -         16,745         16,745         100,472           Cables at Steyn Street         -         -         4,368         4,368         26,209           Cables at Cnr         -         -         -         5,420         -         -         -         5,420           Postponement         -         -         -         -         5,420         -         -         -         5,420           Postponement         -         -         -         -         5,420         -         -         -         5,420           Street, PS.         -         -         -         -         5,420         -         -         -         -         5,420         -         114,557         14,557         465,150         -         119,07, speed hump with no signs Portgieter         -         -         14,557         114,557         687,340         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         -         <  | Khovongo Construction  | 49,324                                    | -                                  | 12,331                                       | 12,331                                    | 73,986  |
| Cables at Steyn Street       17,473       -       4,368       4,368       26,209         Cables at Cnr       Swart/Walker Street       -       -       5,420         Mering CJ, Legal fees on       5,420       -       -       -       5,420         Postponement       -       -       -       5,420         Postponement       -       -       -       5,420         Injury, speed hump with       -       77,525       77,525       465,150         Injury, speed hump with       -       -       77,525       77,525       465,150         Injury, speed hump with       -       -       -       687,340         Dismissal       -       114,557       114,557       687,340         Underman T.E: Unfair       458,226       -       114,557       114,557       687,340         Dismissal       -       -       50,000       12,500       75,000       75,000         Cables at 19 Eulfees       -       50,000       12,500       12,500       75,000         Cancellation of appointment for       -       1,638,867       1,638,867       9,833,201         Cancellation of security       -       -       114,709       114,709   | Services rendered: Tennis  | 50,740                                    | -                                  | 12,685                                       | 12,685                                    | 76,110  |
| Cables at Cnr       Swart/Walker Street         Mering CJ, Legal fees on       5,420       -       -       5,420         Postponement       310,100       -       77,525       77,525       465,150         Injury, speed hump with       -       77,525       77,525       465,150         Injury, speed hump with       -       -       77,525       77,525       465,150         Injury, speed hump with       -       -       114,557       687,340         Dismissal       -       114,557       114,557       687,340         Dismissal       -       50,000       12,500       12,500       75,000         Cables at 19 Eufees       -       50,000       12,500       12,500       75,000         Cancellation of appointment for provision of Security:       6,555,467       -       1,638,867       1,638,867       9,833,201         Cancellation of appointment for provision of Security       Council Res: 011/07       -       114,709       114,709       688,257         Servilinx: Cancellation of appointment for provision of Security       -       114,709       114,709       688,257         Council Res: 011/07       -       114,709       114,709       688,257         appointment for provision  | _  | 66,982                                    | -                                  | 16,745                                       | 16,745                                    | 100,472   |
| Postponement         T.L.W.G. Lekota: Personal         310,100         -         77,525         77,525         465,150           Injury, speed hump with<br>no signs Portgieter         310,100         -         77,525         77,525         465,150           Street, PS.         Ramulelwa ML: Unfsir         458,226         -         114,557         114,557         687,340           Dismissal         -         -         114,557         114,557         687,340           Dismissal         -         -         50,000         12,500         75,000           Cables at 19 Eufees         -         50,000         12,500         75,000         75,000           Street, Petrusteyn         -         -         1,638,867         1,638,867         9,833,201           Cancellation of appointment for provision of Security         6,555,467         -         1,638,867         1,638,867         9,833,201           Cancellation of appointment for lease of photocy machines         -         114,709         114,709         688,257           appointment for lease of photocy machines         -         114,709         114,709         688,257           Council Res: 011/07         -         724,416         -         181,104         1,086,624 | Cables at Cnr  | 17,473                                    | -                                  | 4,368  | 4,368                                     | 26,209  |
| Injury, speed hump with<br>no signs Portgieter<br>Street, PS.<br>Ramulelwa ML: Unfsir 458,226 - 114,557 114,557 687,340<br>Dismissal<br>Underman T.E: Unfair 458,226 - 114,557 114,557 687,340<br>Dismissal<br>Telkom: Damage Telkom - 50,000 12,500 12,500 75,000<br>Cables at 19 Eufees<br>Street, Petrusteyn<br>Two Bells Sercurity: 6,555,467 - 1,638,867 1,638,867 9,833,201<br>Cancellation of<br>appointment for<br>provision of Security<br>Council Res: 011/07<br>Servilinx: Cancellation of<br>appointment for lease of<br>photocy machines<br>Council Res: 011/07<br>Radebe DD: Unfair 724,416 - 181,104 181,104 1,086,624<br>dismissal   |  | 5,420                                     | -                                  | -  | -   | 5,420   |
| Dismissal         Underman T.E: Unfair         458,226         -         114,557         114,557         687,340           Dismissal         -         50,000         12,500         12,500         75,000           Cables at 19 Eeufees         -         50,000         12,500         12,500         75,000           Street, Petrusteyn         -         -         1,638,867         1,638,867         9,833,201           Cancellation of         appointment for         -         -         114,709         114,709         888,257           appointment for lease of photocy machines         -         114,709         114,709         688,257           appointment for lease of photocy machines         -         114,709         114,709         14,709           Guncil Res: 011/07         -         181,104         181,104         1,086,624   | Injury, speed hump with<br>no signs Portgieter                               | 310,100                                   | -                                  | 77,525                                       | 77,525                                    | 465,150   |
| Dismissal<br>Telkom: Damage Telkom - 50,000 12,500 12,500 75,000<br>Cables at 19 Eeufees<br>Street, Petrusteyn<br>Two Bells Sercurity: 6,555,467 - 1,638,867 1,638,867 9,833,201<br>Cancellation of<br>appointment for<br>provision of Security<br>Council Res: 011/07<br>Servilinx: Cancellation of 458,839 - 114,709 114,709 688,257<br>appointment for lease of<br>photocy machines<br>Council Res: 011/07<br>Radebe DD: Unfair 724,416 - 181,104 181,104 1,086,624<br>dismissal  |  | 458,226                                   | -                                  | 114,557                                      | 114,557                                   | 687,340   |
| Cables at 19 Eeufees<br>Street, Petrusteyn<br>Two Bells Sercurity: 6,555,467 - 1,638,867 1,638,867 9,833,201<br>Cancellation of<br>appointment for<br>provision of Security<br>Council Res: 011/07<br>Servilinx: Cancellation of 458,839 - 114,709 114,709 688,257<br>appointment for lease of<br>photocy machines<br>Council Res: 011/07<br>Radebe DD: Unfair 724,416 - 181,104 181,104 1,086,624<br>dismissal  |  | 458,226                                   | -                                  | 114,557                                      | 114,557                                   | 687,340   |
| Cancellation of<br>appointment for<br>provision of Security<br>Council Res: 011/07<br>Servilinx: Cancellation of 458,839 - 114,709 114,709 688,257<br>appointment for lease of<br>photocy machines<br>Council Res: 011/07<br>Radebe DD: Unfair 724,416 - 181,104 181,104 1,086,624<br>dismissal  | Cables at 19 Eeufees   | -   | 50,000                             | 12,500                                       | 12,500                                    | 75,000  |
| Servilinx: Cancellation of 458,839 - 114,709 114,709 688,257<br>appointment for lease of<br>photocy machines<br>Council Res: 011/07<br>Radebe DD: Unfair 724,416 - 181,104 181,104 1,086,624<br>dismissal  | Cancellation of<br>appointment for<br>provision of Security                  | 6,555,467                                 | -                                  | 1,638,867                                    | 1,638,867                                 | 9,833,201                                       |
| Radebe DD: Unfair         724,416         -         181,104         1,086,624           dismissal  | Servilinx: Cancellation of<br>appointment for lease of<br>photocy machines   | 458,839                                   | -                                  | 114,709                                      | 114,709                                   | 688,257   |
| 11,392,862 50,000 2,859,362 2,859,362 17,161,586   | Radebe DD: Unfair  | 724,416                                   | -                                  | 181,104                                      | 181,104                                   | 1,086,624                                       |
|  |  | 11,392,862                                | 50,000                             | 2,859,362                                    | 2,859,362                                 | 17,161,586                                      |

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

| Figures in Rand | 2012 | 2011 |
|-----------------|------|------|
|                 |      |      |

## 35. Contingencies (continued)

NOTES: SOURCE OF CONTINGENCY CALCULATIONS: SURBODINATE LEGISLATION IN TERMS OF THE CONTINGENCY FEES ACT, 1997(ACT 66 OF 1997)

(a) Section 1(vi)(b) and 5: Determination of of Professional Controlling Body and designation of a body published in Government Notice No. R. 546 of 23 April 1999(Government GazetteNo. 20009) and amended by Government

Notice No.R. 1110 of 3November 2000 (Government Gazette no 21719). LIMIT AT 25% OF CLAIM AMOUNT. Actual amount represent the actual amount as it appearson the letter of demand, summons or claim in other tribunial such as bargain council as calculated amount on contract or legislation.

Contingency of amount involved refers to amount where the demand does not specify the amount claim pending quatations or actual repairs costs, or other costs,

Suing Party Contingency on Legal on Legal Fees refers to costs of party suing municipality legal costs as calculated based on Contingency Fees Act 66 of 1997.

Contingency on NLM legal fees refers to legal fees contingency that municipality pays its legal representation.

## 36. Related parties

Relationships Accounting Officer Chief Financial Offer Councillors

Refer to accounting officer's report note VB Mkhefa Radebe Teboho Patrick (Vis a Vis Trading) Tshabalala Ncani Selina (Dexpro Construction and) Mosia Mokete Jeremiah (Mahatammoho Reteng) Mokoena Kgaketla Abram (Re Bonahatse construction Blignaut Marthinus -NG Welsyn Reitz-Tehuis Monaufic Belegging NG Welsyn Reitz Wooneenhede

The above members of council has active business during the financial year under review, however did not trade with the municipality either directly or indirectly.

## 37. Prior period errors

Post medical contribution benefit are being given to 16 retired employees of the municipality. In the past there were no provision made under GRAP 25, hence this ommision result in the retrospective restatement of the provision of employee benefit cost. The municipality appointed acturial to calculate the municipalities liability as at 2012.

The correction of the error(s) results in adjustments as follows:

#### Statement of financial position

| Employee benefit cost                  | - | (6,491,000) |
|--|---|-------------|
| Opening Accumulated Surplus or Deficit | - | 6,491,000   |

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

| Figures in Rand 2012 2011 |                 |      |      |
|---------------------------|-----------------|------|------|
|                           | Figures in Rand | 2012 | 2011 |

#### 38. Comparative figures

Certain comparative figures have been reclassified.

The effects of the reclassification are as follows:

## Statement of financial position

| Statement of infancial position         |            |            |
|---|------------|------------|
| Work in progress                        | 25,997,562 | 26,593,645 |
| Provisions                              | 10,033,327 | 3,542,327  |
| Payables from exchange transactions     | 15,399,065 | 15,367,895 |
|   |            |            |
| Cash Flow Statement                     |            |            |
| Other receipts                          | 4,044,574  | 4,283,482  |
| Movement in other financial liabilities | -          | (238,908)  |
|   |            |            |

#### Work in progress

Design cost of a project were capitalised to working in progress. The amount capitalised to WIP was R596,083.

#### Provisions

Included in the provision amount of last year is a provision for post employee benefits for current retired employees (See note 37

#### Payables from exchange transaction

Creditors not accounted for in the previous year, but included in the opening balance of the new systems creditors control account of R31,170.21.

Other financial liabilities consisted the following , debtors with credit balances and was not shown as receipts from opeating activities as reflected on the cashflow.

## 39. Unauthorised expenditure

| Opening Balance<br>Unauthorised expenditure<br>Approved or condoned by council   | 106,271,406<br>20,650,852<br>(106,271,405)<br><b>20,650,853</b>         | 26,466,769<br>106,271,405<br>(26,466,769)<br><b>106,271,405</b>    |
|--|---|--|
| 40. Fruitless and wasteful expenditure   |   |  |
| Opening balance<br>Interest charged on outstanding invoices  | 137,898<br>29,521<br><b>167,419</b>                                     | 137,898<br>-<br><b>137,898</b>                                     |
| 41. Irregular expenditure  |   |  |
| Opening balance<br>Add: Irregular Expenditure - current year<br>Add:Irregular Expenditure-prior year<br>Less: Amounts condoned | 8,922,579<br>5,954,931<br>7,642,643<br>(7,642,643)<br><b>14,877,510</b> | 574,840<br>7,642,643<br>1,279,936<br>(574,840)<br><b>8,922,579</b> |

Annual Financial Statements for the year ended 30 June 2012

### Notes to the Annual Financial Statements

| Figures in Rand | 2012 | 2011 |
|-----------------|------|------|

## 41. Irregular expenditure (continued)

## Analysis of expenditure awaiting condonation classification

| Anquet Construction Solutions<br>LHL Consulting Engineers | 1,742,969<br>1,281,087 | ۔<br>890,544 |
|---|------------------------|--------------|
| LMV Consulting Engineers                                  | 874,086                | -            |
| Rudnat  | 943,560                | 2,620,915    |
| Makomota Investment Holding                               | 970,989                | 725,446      |
|   | 5,812,691              | 4,236,905    |

#### Details of irregular expenditure - previous year

| Irregular expenditure as result of the Non- | 3,405,738 |
|---|-----------|
| compliance with SCM regulations             |           |
| and policies                                |           |

## 42. Reconciliation between budget and cash flow statement

Reconciliation of budget surplus/deficit with the surplus/deficit in the cash flow statement:

| Net deficit per the cash flow statement             | (3,860,824) | (53,736,056) |
|---|-------------|--------------|
| Adjusted for:                                       |             |              |
| Fair value adjustments                              | (148,503)   | (31,315)     |
| Impairments recognised / reversed                   | 43,155,573  | 50,593,628   |
| Gain/(loss) on the sale of assets                   | (28,844)    | 198,500      |
| Increases / decreases in provisions landfil sites   | 201,430     | 3,542,327    |
| Increases / decreases in leave and bonus provisions | 460,979     | 618,070      |
| Increases / decreases in post employment benefit    | 95,000      | -            |
| Net surplus per approved budget                     | 39,874,811  | 1,185,154    |

## 43. Additional disclosure in terms of Municipal Finance Management Act

VAT

| VAT receivable | 3,502,201  | ۔          |
|----------------|------------|------------|
| VAT payable    | 11,715,112 | 13,200,273 |
| VAT payable    | 15,217,313 | 13,200,273 |

VAT output payables and VAT input receivables are shown in note 16.

All VAT returns have been submitted by the due date throughout the year.

## Notes to the Annual Financial Statements

| Figures in Rand | 2012 | 2011 |
|-----------------|------|------|
|                 | 2012 | 2011 |

## 43. Additional disclosure in terms of Municipal Finance Management Act (continued)

## **Councillors' arrear consumer accounts**

The following Councillors had arrear accounts outstanding for more than 90 days at 30 June 2012:

| 30 June 2012  | Outstanding<br>less than 90<br>days | Outstanding<br>more than 90<br>days | Total<br>R |
|---------------|-------------------------------------|-------------------------------------|------------|
|               | R                                   | R                                   |            |
| Du Preez SJS  | 593                                 | -                                   | 593        |
| Henning SG    | 488                                 | -                                   | 488        |
| Malindi S     | 914                                 | 572                                 | 1,486      |
| Mofokeng SM   | 371                                 | -                                   | 371        |
| Mokoena KA    | 1,136                               | 6,333                               | 7,469      |
| Moloedi PM    | 915                                 | 2,328                               | 3,243      |
| Mosia P       | 914                                 | 10,378                              | 11,292     |
| Mphaka MR     | 336                                 | -                                   | 336        |
| Nakedi MT     | 305                                 | -                                   | 305        |
| Nhlapo LG     | 1,073                               | 17,087                              | 18,160     |
| Nkomo P       | 450                                 | -                                   | 450        |
| Radebe TP     | 1,113                               | 7,000                               | 8,113      |
| Semela MS     | 1,039                               | 10,461                              | 11,500     |
| Tshabalala NS | 2,151                               | 43,794                              | 45,945     |
| Moshoadiba P  | 1,290                               | 8,772                               | 10,062     |
| Blignaut M    | 3,621                               | -                                   | 3,621      |
|               | 16,709                              | 106,725                             | 123,434    |
| 30 June 2011  | Outstanding                         | Outstanding                         | Total      |
| 50 June 2011  | less than 90                        | more than 90                        | R          |
|               |                                     |                                     | N          |
|               | days                                | days                                |            |
|               | R                                   | R                                   |            |
| Molapisi MD   | 581                                 | 3,156                               | 3,737      |
| Nkomo P       | 405                                 | -                                   | 405        |
| Mphaka M      | -                                   | 4,766                               | 4,766      |
| Nhlapo G      | 820                                 | 18,885                              | 19,705     |
| Moloedi M     | 290                                 | 3,404                               | 3,694      |

|              | 14,494 | 152,751 | 167,245 |
|--------------|--------|---------|---------|
| Malindi M    | -      | 5,518   | 5,518   |
| Semela M     | 581    | 10,386  | 10,967  |
| Moshoadiba P | 781    | 14,251  | 15,032  |
| Sibeko P     | 330    | 3,636   | 3,966   |
| Shabalala N  | 252    | 38,069  | 38,321  |
| Du Preez S   | 650    | -       | 650     |
| Mokoena K    | 7,169  | 300     | 7,469   |
| Nakedi M     | 560    | 960     | 1,520   |
| Mofokeng P   | 741    | 7,518   | 8,259   |
| Radebe T     | 1,334  | 41,902  | 43,236  |
| Moloedi M    | 290    | 3,404   | 3,694   |
|              |        | -       |         |

Annual Financial Statements for the year ended 30 June 2012

## Notes to the Annual Financial Statements

| Figures in Rand   | 2012      | 2011      |  |  |  |  |  |
|---|-----------|-----------|--|--|--|--|--|
| 43. Additional disclosure in terms of Municipal Finance Management Act (co                        | ntinued)  |           |  |  |  |  |  |
| During the year the following Councillors' had arrear accounts outstanding for more than 90 days. |           |           |  |  |  |  |  |
| 44. Utilisation of Long-term liabilities reconciliation   |           |           |  |  |  |  |  |
| Long-term liabilities raised  | 9,278,322 | 9,472,849 |  |  |  |  |  |
| 45. Actual operating expenditure versus budgeted operating expenditure                            |           |           |  |  |  |  |  |

Refer to Appendix A for the comparison of actual operating expenditure versus budgeted expenditure.

## 46. Actual capital expenditure versus budgeted capital expenditure

Refer to Appendix B for the comparison of actual capital expenditure versus budgeted expenditure.

#### 47. Rounding errors

Due to the utilisation of the rounding function of CasWare programme balances were affected by rounding off to the nearest rand.

## Nketoana Local Municipality Appendix B June 2012

|                                     |                      |  | ns as at s             | June 20                       | 12                               |   |                               |  |          |
|-------------------------------------|----------------------|--|------------------------|-------------------------------|----------------------------------|---|-------------------------------|--|----------|
|                                     | Loan<br>Number       |  | Redeemable             | Balance at<br>30 June<br>2011 | Received<br>during the<br>period | Redeemed<br>written off<br>during the<br>period | Balance at<br>30 June<br>2012 | Carrying<br>Value of<br>Property,<br>Plant & | with the |
|                                     |                      |  | Rand                   | Rand                          | Rand                             | Rand  | Equip<br>Rand                 | MFMA<br>Rand                                 |          |
| Development Bank of South<br>Africa |                      |  |                        |                               |                                  |   |                               |  |          |
| DBSA @ 10.35%<br>DBSA @ 9.09%       | 101390/1<br>101390/2 |  | 8,418,594<br>1,410,587 | -                             | 204,037<br>40,378                | 8,214,557<br>1,370,209                          | -                             | -  |          |
| C                                   |                      |  | 9,829,181              | -                             | 244,415                          | 9,584,766                                       | -                             | -  |          |
| Total external loans                |                      |  | 9,829,181              | -                             | 244,415                          | 9,584,766                                       | -                             | -  |          |

## Schedule of external loans as at 30 June 2012

## Nketoana Local Municipality Nketoana Local Municipality Appendix B June 2012

|  | Analysis of property, pla<br>Cost/Revaluation                      |  |                   |                   |   |                                     |   | Int and equipment as at 30 June 2012<br>Accumulated depreciation |  |   |   |                         |  |  |
|--|--|--|-------------------|-------------------|---|-------------------------------------|---|--|--|---|---|-------------------------|--|--|
|  | Opening<br>Balance<br>Rand   | Additions<br>Rand                                | Disposals<br>Rand | Transfers<br>Rand | Depreciation<br>Rand                                      | Other changes,<br>movements<br>Rand | Closing<br>Balance<br>Rand  | Opening<br>Balance<br>Rand                                       | Additions<br>Rand                        | Depreciation<br>Rand                                      | Transfers<br>Rand   | Impairment loss<br>Rand | Closing<br>Balance<br>Rand   | Carrying<br>value<br>Rand  |
| Land and buildings   |  |  |                   |                   |   |                                     |   |  |  |   |   |                         |  |  |
| Land (Separate for AFS purposes)<br>Landfill Sites (Separate for AFS   | 192,354,468<br>-   | -<br>6,398,365                                   | -                 | -                 | -   | :                                   | 192,354,468<br>6,398,365  | -  | 6,398,364<br>-                           | -   | -   | :                       | 6,398,364<br>-   | 198,752,832<br>6,398,365   |
| pursoses)<br>Buildings (Separate for AFS purposes)   | 85,001,241   | -  | -                 | -                 | (3,035,954)   |                                     | 81,965,287  | -  | -  | (3,034,014)   | -   |                         | (3,034,014)  | 78,931,273   |
|  | 277,355,709  | 6,398,365  | -                 |                   | (3,035,954)   | -                                   | 280,718,120   | -  | 6,398,364                                | (3,034,014)   | -   |                         | 3,364,350  | 284,082,470  |
| Infrastructure   |  |  |                   |                   |   |                                     |   |  |  |   |   |                         |  |  |
| Roads, Pavements & Bridges<br>Water purification<br>Sewerage purification<br>Electricity mains<br>Work in progress | 286,163,589<br>48,541,463<br>69,969,047<br>23,258,767<br>9,888,134 | 10,032,456<br>56,530<br>-<br>9,140<br>16,705,510 |                   |                   | (42,518,681)<br>(3,985,232)<br>(7,103,903)<br>(1,942,073) | (596,083)                           | 253,677,364<br>44,612,761<br>62,865,144<br>21,325,834<br>25,997,561 | -<br>-<br>-  | -<br>8,898,442<br>1,905,455<br>6,926,365 | (44,024,232)<br>(3,929,349)<br>(6,861,269)<br>(1,912,805) | 13,879,436<br>1,844,394<br>8,082,131<br>-<br>(23,805,961) | -<br>-<br>-<br>-        | (30,144,796)<br>(2,084,955)<br>10,119,304<br>(7,350)<br>(16,879,596) | 223,532,568<br>42,527,806<br>72,984,448<br>21,318,484<br>9,117,965 |
|  | 437,821,000  | 26,803,636                                       | -                 | -                 | (55,549,889)  | (596,083)                           | 408,478,664   | -  | 17,730,262                               | (56,727,655)  | -   | -                       | (38,997,393)   | 369,481,271  |
| Community Assets   |  |  |                   |                   |   |                                     |   |  |  |   |   |                         |  |  |
| Sportsfields and stadium   | 1,440,128  | 222,500  | -                 | (190,122)         |   | -                                   | 1,472,506   | -  | -  | (196,362)   | -   | -                       | (196,362)  | 1,276,144  |
|  | 1,440,128  | 222,500  | -                 | (190,122)         |   | -                                   | 1,472,506   | -  |  | (196,362)   | -   |                         | (196,362)  | 1,276,144  |

## Nketoana Local Municipality Nketoana Local Municipality Appendix B

| June | 2012 |  |
|------|------|--|

|  | Analysis of property, plan<br>Cost/Revaluation                                     |  |                                   |   |  |                                     |  | ant and equipment as at 30 June 2012 Accumulated depreciation |  |  |                   |                            |  |  |
|--|--|--|-----------------------------------|---|--|-------------------------------------|--|---|--|--|-------------------|----------------------------|--|--|
|  | Opening<br>Balance<br>Rand   | Additions<br>Rand  | Disposals<br>Rand                 | Transfers<br>Rand                                 | Depreciation<br>Rand   | Other changes,<br>movements<br>Rand | Closing<br>Balance<br>Rand   | Opening<br>Balance<br>Rand                                    | Additions<br>Rand                                    | Depreciation<br>Rand   | Transfers<br>Rand | Impairment loss<br>Rand    | Closing<br>Balance<br>Rand   | Carrying<br>value<br>Rand  |
|  |  |  |                                   |   |  |                                     |  |   |  |  |                   |                            |  |  |
| Other assets   |  |  |                                   |   |  |                                     |  |   |  |  |                   |                            |  |  |
| Other  | 8,028,737  | 2,829,462  |                                   | (2,249,327)                                       |  |                                     | 8,608,872  | -   | 2,622,188  | (2,182,466)  | -                 |                            | 439,722  | 9,048,594  |
|  | 8,028,737  | 2,829,462  |                                   | (2,249,327)                                       | -  | -                                   | 8,608,872  | -   | 2,622,188  | (2,182,466)  | -                 | <u> </u>                   | 439,722  | 9,048,594  |
| Total property plant and equipment   |  |  |                                   |   |  |                                     |  |   |  |  |                   |                            |  |  |
| Land and buildings<br>Infrastructure<br>Community Assets<br>Other assets   | 277,355,709<br>437,821,000<br>1,440,128<br>8,028,737                               | 6,398,365<br>26,803,636<br>222,500<br>2,829,462                      |                                   | -<br>(190,122)<br>(2,249,327)                     | (3,035,954)<br>(55,549,889)<br>-<br>-                          | (596,083)                           | 280,718,120<br>408,478,664<br>1,472,506<br>8,608,872                                   |   | 6,398,364<br>17,730,262<br>-<br>2,622,188            | (3,034,014)<br>(56,727,655)<br>(196,362)<br>(2,182,466)                                | -                 |                            | 3,364,350<br>(38,997,393)<br>(196,362)<br>439,722                              | 284,082,470<br>369,481,271<br>1,276,144<br>9,048,594                                   |
|  | 724,645,574  | 36,253,963   | -                                 | (2,439,449)                                       | (58,585,843)   | (596,083)                           | 699,278,162  | -   | 26,750,814   | (62,140,497)   | -                 | -                          | (35,389,683)   | 663,888,479  |
| Agricultural/Biological assets   |  |  |                                   |   |  |                                     |  |   |  |  |                   |                            |  |  |
| Agricultural   | 67,543   | -  | (56,343)                          | -   | -  | -                                   | 11,200   | -   | -  | -  | -                 | -                          | -  | 11,200   |
|  | 67,543   | -  | (56,343)                          | - ,   | -  | -                                   | 11,200   | -   | -  |  | -                 |                            | -  | 11,200   |
| Intangible assets  |  |  |                                   |   |  |                                     |  |   |  |  |                   |                            |  |  |
| Computers - software & programming   | 202  | 143,521  |                                   | (24,521)  |  |                                     | 119,202  | -   | 755,760  | (156,997)  | -                 |                            | 598,763  | 717,965  |
|  | 202  | 143,521  |                                   | (24,521)  | -  | -                                   | 119,202  | -   | 755,760  | (156,997)  | -                 |                            | 598,763  | 717,965  |
| Investment properties  |  |  |                                   |   |  |                                     |  |   |  |  |                   |                            |  |  |
| Investment property  | 3,313,334  | -  | -                                 | (118,333)   | -  | -                                   | 3,195,001  | -   | -  | (118,258)  | -                 | -                          | (118,258)  | 3,076,743  |
|  | 3,313,334  | -  | -                                 | (118,333)   | -  | -                                   | 3,195,001  | -   | -  | (118,258)  | -                 | -                          | (118,258)  | 3,076,743  |
| Total  |  |  |                                   |   |  |                                     |  |   |  |  |                   |                            |  |  |
| Land and buildings<br>Infrastructure<br>Community Assets<br>Other assets<br>Agricultural/Biological assets<br>Intangible assets<br>Investment properties | 277,355,709<br>437,821,000<br>1,440,128<br>8,028,737<br>67,543<br>202<br>3,313,334 | 6,398,365<br>26,803,636<br>222,500<br>2,829,462<br>-<br>143,521<br>- | -<br>-<br>-<br>(56,343)<br>-<br>- | (190,122)<br>(2,249,327)<br>(24,521)<br>(118,333) | (3,035,954)<br>(55,549,889)<br>-<br>-<br>-<br>-<br>-<br>-<br>- | (596,083)<br>-<br>-<br>-            | 280,718,120<br>408,478,664<br>1,472,506<br>8,608,872<br>11,200<br>119,202<br>3,195,001 | -<br>-<br>-<br>-<br>-<br>-                                    | 6,398,364<br>17,730,262<br>2,622,188<br>-<br>755,760 | (3,034,014)<br>(56,727,655)<br>(196,362)<br>(2,182,466)<br>-<br>(156,997)<br>(118,258) |                   | -<br>-<br>-<br>-<br>-<br>- | 3,364,350<br>(38,997,393)<br>(196,362)<br>439,722<br>-<br>598,763<br>(118,258) | 284,082,470<br>369,481,271<br>1,276,144<br>9,048,594<br>11,200<br>717,965<br>3,076,743 |
|  | 728,026,653  | 36,397,484   | (56,343)                          | (2,582,303)                                       | (58,585,843)   | (596,083)                           | 702,603,565  | -   | 27,506,574   | (62,415,752)   | -                 |                            | (34,909,178)   | 667,694,387  |

|                          | Prior Year                    | ,                             |   | Current Year             |                               |                               |  |  |
|--------------------------|-------------------------------|-------------------------------|---|--------------------------|-------------------------------|-------------------------------|--|--|
| Actual<br>Income<br>Rand | Actual<br>Expenditure<br>Rand | Surplus<br>/(Deficit)<br>Rand |   | Actual<br>Income<br>Rand | Actual<br>Expenditure<br>Rand | Surplus<br>/(Deficit)<br>Rand |  |  |
|                          |                               |                               | Municipality  |                          |                               |                               |  |  |
| 66,557                   | 14,098,945                    | (14,032,388)                  | Executive & Council/Mayor and Council                 | -                        | 16,281,708                    | (16,281,708)                  |  |  |
| 108,334,993              | 75,792,797                    | 32,542,196                    | Finance & Admin/Finance                               | 128,150,210              | 40,018,503                    | 88,131,707                    |  |  |
| 8,000                    | 1,639,468                     | (1,631,468)                   | Planning and Development/Economic<br>Development/Plan | 555,548                  | 5,680                         | 549,868                       |  |  |
| 13,393,537               | 19,638,895                    | (6,245,358)                   | Comm. & Social/Libraries and archives                 | 15,029,668               | 30,959,400                    | (15,929,732)                  |  |  |
| 198,194                  | 2,345,994                     |                               | Public Safety/Police                                  | 195,850                  | 2,712,531                     | (2,516,681)                   |  |  |
| -                        | 234,197                       | (234,197)                     | Sport and Recreation                                  | -                        | 267,634                       | (267,634)                     |  |  |
| 12,299,942               | 18,825,339                    | (6,525,397)                   | Waste Water Management/Sewerage                       | 19,758,378               | 23,479,158                    | (3,720,780)                   |  |  |
| 5,010                    |                               |                               | Road Transport/Roads                                  | 2,971,125                | , ,                           | (44,867,174)                  |  |  |
| 27,681,916               |                               |                               | Water/Water Distribution                              | 33,601,718               |                               | (5,763,632)                   |  |  |
| 15,885,368               | 23,779,355                    |                               | Electricity /Electricity Distribution                 | 28,050,580               | 30,528,617                    | (2,478,037)                   |  |  |
| 31,820                   | 15,734,455                    | (15,702,635)                  | Other/Air Transport                                   |                          | 143,513                       | (143,513)                     |  |  |
| 177,905,337              | 233,928,959                   | (56,023,622)                  |   | 228,313,077              | 231,600,393                   | (3,287,316)                   |  |  |

## Segmental Statement of Financial Performance for the year ended rior Year Current Yea

Municipal Owned Entities Other charges

| 177,905,337 233,928,959 | (56,023,622) Municipality | 228,313,077 | 231,600,393 | (3,287,316) |
|-------------------------|---------------------------|-------------|-------------|-------------|
| 177,905,337 233,928,959 | (56,023,622) Total        | 228,313,077 | 231,600,393 | (3,287,316) |

## **Nketoana Local Municipality** Appendix A June 2012

|                                    | Current year<br>2011<br>Act. Bal. | Current year<br>2011<br>Adjusted<br>budget | Variance               | Mar    | Explanation of Significant Variances greater than 10% versus Budget  |
|------------------------------------|-----------------------------------|--|------------------------|--------|--|
|                                    | Rand                              | Rand                                       | Rand                   | Var    |  |
| Revenue                            |                                   |  |                        |        |  |
| Property rates                     | 11,008,056                        | 8,189,000                                  | 2,819,056              | 34.4   | This is due to the farm property rates that was paid at the begining of the financial year                                 |
| Service charges                    | 74,593,512                        | 63,033,000                                 | 11,560,512             | 18.3   |  |
| Rental of facilities and equipment | 323,968                           | 373,000                                    | (49,032)               | (13.1) | )<br>The municipality did not writr off bad debts as   |
| Interest received (trading)        | 15,529,229                        | 2,763,000                                  | 12,766,229             | 462.0  | anticipated for this fiancial year, we under budgeted,   |
| Public contributions and donations | 10,441,162                        | -  | 10,441,162             | -      | Donation of infrastructure assests received from district municipality   |
| Fines                              | 195,850                           | 212,000                                    | (16,150)               | (7.6)  | )  |
| Government grants & subsidies      | 90,909,210                        | 71,807,000                                 | 19,102,210             | 26.6   | The actual balance is inclusive of MIG income, which was budgeted separately from the income statement                     |
| Discount received                  | 7,654                             | -  | 7,654                  | -      | This is due to the   |
| Recoveries                         | 8,353,558                         | -  | 8,353,558              | -      | This is due to to the decrease of bad debts write off for<br>this financial year   |
| Other income                       | 4,681,229                         | 755,000                                    | 3,926,229              |        | Other income include the VAT capitalised on MIG,   |
| Interest received - investment     | 962,951                           | 336,000                                    | 626,951                | 186.6  | Investments has increased mostly due to the interest generated from 3 call accounts we had during the                      |
| Interest received - other          | _                                 | _  | _                      | _      | fincial year   |
|                                    | 217,006,379                       | 147,468,000                                | 69,538,379             | 47.2   |  |
| Expenses                           |                                   |  |                        |        |  |
| Personnel                          | (45,869,588)                      | (44,744,000)                               | (1,125,588)            | 2.5    |  |
| Manufacturing - Employee costs     | (3,262)                           | -  | (3,262)                | -      |  |
| Remuneration of councillors        | (4,840,012)                       | (4,758,000)                                | (82,012)               | 1.7    |  |
| Depreciation<br>Amortisation       | (62,260,658)<br>(156,997)         | (64,970,000)                               | 2,709,342<br>(156,997) | (4.2)  | )  |
| Finance costs                      | (1,292,917)                       | (890,000)                                  | (402,917)              | 45.3   | Finance cost is interest on loan and the discounting of<br>of provision of landfillsite and post employment<br>benefits    |
| Debt impairment                    | (43,155,574)                      | (32,600,000)                               | (10,555,574)           | 32.4   | The movement that is shonw on the income statement reduces the debt impairment therefore the variance thats showing a 6.8% |

## Actual versus Budget(Revenue and Expenditure) for the year ended 30 June 2012

## Nketoana Local Municipality Appendix A June 2012

## Actual versus Budget(Revenue and Expenditure) for the year ended 30 June 2012

|  | Current year<br>2011<br>Act. Bal. | Current year<br>2011<br>Adjusted<br>budget | Variance           | Explanation of Significant Variances<br>greater than 10% versus Budget  |
|--|-----------------------------------|--|--------------------|---|
| Repairs and maintenance - General                  | (11,146,161)                      | (9,130,000)                                | (2,016,161)        | 22.1 The variance is due to the the Repairs and Maintanace on roads, gravel roads, water networks and electricty  |
| Bulk purchases                                     | (17,392,341)                      | (24,176,000)                               | 6,783,659          | (28.1) This is due to the replacement of meters that was installed in Ntha, we decreased our expensidure and so as our electricity losses   |
| Grants and subsidies paid<br>General Expenses      | (34,869,342)                      | _<br>(19,068,000)                          | -<br>(15,801,342)  | <ul> <li>82.9 This is due to the following expenditures, electricity charges on municipal buildings, professional fees, legal fees, Auditor General fees and operating lease of fleet and equipment.</li> </ul> |
| Other revenue and costs                            | (220,986,852)                     | (200,336,000)                              | (20,650,852)       | 10.3  |
| Gain or loss on disposal of assets and liabilities | (28,844)                          | -  | (28,844)           | -   |
| Fair value adjustments                             | 148,503<br>119,659                | -  | 148,503<br>119,659 | -   |
| Net surplus/ (deficit) for the year                | (3,860,814)                       | (52,868,000)                               | 49,007,186         | (92.7)  |

Nketoana Local Municipality Appendix F Disclosures of Grants and Subsidies in terms of Section 123 MFMA, 56 of 2003 June 2012

| Name of<br>Grants         |                 | Quarterly F              | Receipts       |                          | Quarterly Expenditure |                |                |            |         | and Subsidies<br>ed / withheld | Reason f<br>delay/withhol<br>funds  |
|---------------------------|-----------------|--------------------------|----------------|--------------------------|-----------------------|----------------|----------------|------------|---------|--------------------------------|---|
|                           | Jul             | Oct                      | Dec            | Mar                      | Jul                   | Oct            | Jan            | Apr        | Jul     | Oct                            |   |
| MSIG                      |                 | 790,000                  | -<br>-         | -                        | -<br>-                | 257,303        | -<br>273,449   | -          | -       | -                              | This shows as an over<br>on the grant, but there  |
| MFMG                      | 1,450,000       | -                        | -              | -                        | 239,773               | 182,916        | 978,572        | 446,748    | -       | -                              | opening balance of R43<br>This shows as an over<br>on the grant, but there  |
| MIG<br>EQUITABLE<br>SHARE | -<br>28,376,000 | 10,187,000<br>22,018,000 | 6,810,000<br>- | 11,047,000<br>17,392,000 | 5,936,965<br>-        | 1,689,743<br>- | 5,764,694<br>- | 9,941,001  | 610,000 | 1,171,000                      | opening balance of R5<br>Treasury indicated that<br>Municipality disclosed of<br>that there were grants of<br>R1781000 of grant was |
|                           | 29,826,000      | 32,995,000               | 6,810,000      | 28,439,000               | 6,176,738             | 2,129,962      | 7,016,715      | 11,535,590 | 610,000 | 1,171,000                      | _   |

Note: A municipality should provide additional information on how a grant was spent per Vote. This excludes allocations from the Equitable Share.