



## **NKETOANA LOCAL MUNICIPALITY (F.S.193)**

*(Reitz, Lindley, Arlington & Mamafubedu)*

PO Box 26

REITZ

9810

### **2021/2022 BUDGET PROCESS PLAN**

Notice is given in terms of section 28(c) of the Municipal Systems Act (32 of 2000) that the 2021/2022 Budget Process Plan to be followed in the compilation of the 2021/2022 Budget was adopted by Council on the 30<sup>th</sup> of September 2020.

A copy of the Process Plan may be scrutinized at the following places:

1. Public Libraries in Reitz, Petsana, Mamafubedu, Lindley, Ntha and Leratswana.
2. Municipal Offices in Reitz, Mamafubedu, Lindley and Arlington
3. Municipal website ([www.nketoana.fs.gov.za](http://www.nketoana.fs.gov.za))

Due to COVID-19 Regulations as stated by Government and *National Disaster Management Act of 2002, Section (6,7) subsection 6.7.4(b)*, the Municipality is looking to ensure that the communities are consulted using media platforms and alternative methods of consultation, instead of contact meetings, to provide comments on the Budget Process.

For more information please contact the Manager Budget & Reporting, Nico Fourie on

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MS Nhlapo  
Acting Municipal Manager



## NKETOANA LOCAL MUNICIPALITY

### 2021-2022 IDP AND BUDGET PROCESS PLAN

Activity	Timeline	Responsible Person
1. Inputs from stakeholders and the community for IDP review.	September – December 2020	Manager IDP
2. 1 <sup>st</sup> Quarter Budget Assessment Report.	19 <sup>th</sup> October 2020	BTO
3. Budget Steering Committee Meeting.	22 <sup>nd</sup> October 2020	Mayor
4. 2 <sup>nd</sup> Quarter Budget Assessment Report and Submission of half yearly budget report.	18 <sup>th</sup> January 2021	BTO
5. Budget Steering Committee.	21 <sup>st</sup> January 2021	Mayor
6. Table 2020/2021 Mid-Year Budget Performance and Assessment Report to Council.	25 <sup>th</sup> January 2021	Mayor
7. Mid-Year Budget Performance Engagement – Provincial Treasury.	January - March 2021	Mayor
8. Projects – Outline prioritized development projects.	February 2021	Manager IDP
9. Submission of Adjustment Budget to council.	26 <sup>th</sup> February 2021	Mayor
10. Table the draft budget 2021/2022 to the Mayor.	08 <sup>th</sup> - 12 <sup>th</sup> March 2021	CFO/MM
11. Budget Steering Committee.	18 <sup>th</sup> March 2021	Mayor
12. Finalize the 2021/2022 Draft Budget.	19 <sup>th</sup> March 2021	CFO/MM
13. Table the 2020/2021 Draft Budget to council.	30 <sup>th</sup> March 2021	Mayor
14. Obtain comments from the public on 2020/2021 draft budget.	01 <sup>st</sup> - 30 <sup>th</sup> April 2021	Mayor
15. Budget and Benchmark Assessment – Provincial Treasury.	April - May 2021	CFO/MM
16. Budget Steering Committee Meeting	06 <sup>th</sup> May 2021	Mayor
17. Finalize budget and tariffs for 2020/2021.	17 <sup>th</sup> May 2021	CFO/MM
18. Submit Final Draft Budget 2020/2021 to the Mayor.	21 <sup>th</sup> May 2021	MM
19. Table Final 2020/2021 Annual Budget for Approval.	28 <sup>th</sup> May 2021	Council