



PUBLIC NOTICE

Nketoana Local Municipality's Draft IDP & Budget Process Plan 2023/2024

Section 21 (1) of the MFMA (Act 56 of 2003, which requires the Mayor of a Municipality to:

(b) At least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for:

- i. the preparation, tabling and approval of the annual budget;*
- ii. the annual review of*
 - (aa) the integrated development plan in terms of section 34 of the Municipal Systems Act; and*
 - (bb) the budget related policies;*
- iii. the tabling and adoption of any amendments to the integrated development plan and the budget related policies; and*
- iv. any consultative processes forming part of the processes referred to in subparagraph (i), (ii) and (iii).*

Subsequently section 28, (3) of the Municipal Systems Act provides that:

A municipality must give notice to the local community of particulars of the process it intends to follow:

The Municipality wishes to inform all its communities and stakeholders, of the draft key dates that will provide opportunity for inputs and influence on the Review of IDP & Budget for 2023/2024. The community is hereby requested to submit their inputs/comments in writing and e-mail to the Manager IDP at idpnketoana@gmail.com before the 15th August 2022 (Monday). The table below summarises the draft key activities and applicable dates that the municipality intends to follow on its review.

Mr. M. Sefantsi

Municipal Manager



PREPARATION PHASE / STAGE

PERIOD	LEGISLATION	INTEGRATED DEVELOPMENT PLANNING (IDP)	BUDGET PROCESS	PERFORMANCE MANAGEMENT (PMS)	RESPONSIBLE PERSON
JULY – AUGUST 2022 JULY 2022	MFMA 21 (1)(b) MFMA 53 (1) (c) (iii) MSA	Tabling of the IDP / Budget Process Plan 2023/2024		Conclude the Annual Performance Agreements for 2023/2024	Mayor Mayor Municipal Manager Directors
AUGUST 2022	MFMA Guidance		Submission of the Annual Financial Statements to the Auditor General	Submission of the Annual Performance Report to the Auditor General	Municipal Manager CFO
OCTOBER 2022	MFMA 52(d)		Submission of the 1 st quarter section 52 Financial report to council for approval	Submission of the 1 st quarter SDBIP section 52 report to council for approval	CFO Municipal Manager Directors
DECEMBER 2022 – FEBRUARY 2023	MSA 29 (1) (b)	Undertake Participation sessions to: <ul style="list-style-type: none"> Solicit inputs on community needs Review the Spatial Development Framework (SDF) and discuss intended spatial commitments District Development Plan / One Plan 	Undertake Public Participation sessions on Budget and Budget related policies	Public Participation on performance management Provide feedback on implementation of the IDP and Sector Plans and progress on One plan	Speaker Municipal Manager Directors
DECEMBER 2022	MFMA GUIDANCE	Sectoral plans are developed and reviewed	Provide budget parameters and solicit inputs from directors/ municipal departments		CFO Directors

JANUARY 2023	MFMA GUIDANCE		Submission of Mid – Year Budget performance to council	Submission of Mid – Year Performance Report to council	Municipal Manager CFO Directors
STRATEGY PHASE / STAGE					
JANUARY 2023	MFMA 52 (d)		Submission of 2 nd quarter section 52 Financial report to council for approval	Submission of 2 nd quarter SDBIP section 52 report to council for approval	Municipal Manager CFO Directors
JANUARY 2023	MFMA 72 (1) (b)		Table in council the mid-year budget performance report	Submission of the SDBIP mid-year performance assessment report section 72 to council for approval	Municipal Manager CFO
JANUARY 2023	MFMA 127 (2)		Table in Council the 2021/2022 Annual Financial Statements and publish on the website	Table in Council the 2021/2022 Annual Report and publish on the website	Mayor Municipal Manager CFO
FEBRUARY 2023	MFMA 28 (4) MUNICIPAL SYSTEMS ACT, SECTION 25 (1) (e)	Align Nketoana's priorities to SONA, SOPA AND SOE'S PRIORITIES	Council approve Adjustment Budget	Council approve revised SDBIP	Mayor Municipal Manager CFO Directors
FEBRUARY 2023	MFMA GUIDANCE	IDP & BUDGET STEERING COMMITTEE			Mayor Municipal Manager
PROJECTS PHASE					
FEBRUARY 2023	MFMA GUIDANCE	Incorporate the proposed projects and programs on the Draft IDP	Discuss the monetary terms of the proposed projects and programmes		Municipal Manager CFO Directors

FEBRUARY 2023	MFMA GUIDANCE		Finalisation of Draft Capital Projects and Operational Budget	CFO Directors
FEBRUARY 2023	MFMA GUIDANCE	Incorporate the National / Provincial Departments and SOE's proposed projects and programs on the Draft IDP	Incorporate the National and Provincial Departments proposed funding on Draft budget	Municipal Manager CFO Directors
FEBRUARY 2023	MFMA GUIDANCE	Incorporate the developed or reviewed draft sectoral plans into the draft IDP	Development or review of all draft budget related policies	Directors
APPROVAL PHASE / STAGE				
MARCH 2023	MFMA 16 (2)	Tabling of the 2023/2024 Draft IDP, Sector Plans including proposed revisions	Tabling of the 2023/2024 Draft Budget and MTREF Budget related policies	Municipal manager MPAC Council
APRIL 2023	MFMA 52 (d)		Submission of 3 rd quarter section 52 Financial report to council approval	CFO Municipal Manager Directors
APRIL 2023	MFMA 22 (a) (ii)	Commence processes of consultation on the tabled 2023/2024 draft IDP	Commence processes of consultation on the draft tabled Budget and Budget related policies including session with councillors	Speaker Municipal Manager Directors
APRIL 2023	MFMA GUIDANCE	IDP and Budget Steering Committee		Mayor Municipal Manager

MAY 2023	MFMA 24(1)	Approve the 2023/2024 IDP and related sectoral plans	Approval the 2023/2024 Budget and related budget policies		Council
JUNE 2023	MFMA 53 (1) (c) (ii)			Approval of SDBIP 2023/2024	Mayor